

UNITED STATES PATENT AND TRADEMARK OFFICE

INFORMATION CONTACTS



PUBLIC INFORMATION SERVICES

OCTOBER 2004

For additional copies, for help with topics not addressed in this Directory,
or for general questions about patents and trademarks, please contact:

USPTO CONTACT CENTER

Telephone: 800-786-9199

or 703-308-4357

TTY: 703-305-7785

E-mail: usptoinfo@uspto.gov

PLEASE NOTE

The United States Patent and Trademark Office (USPTO) is in the process of relocating its offices to a new campus in Alexandria, VA. See www.uspto.gov for news about the USPTO relocation.

Organizations are scheduled to move as office space becomes available. Patent Technology Centers 1600, 1700, 2800 and 2900 are already at the new site. Organizations planning to move in the remaining months of 2004 include the Office of the Under Secretary and Director, the Board of Patent Appeals and Interferences, Technology Centers 2100 and 3700, the Office of Petitions, the Office of Patent Classification, the Trademark Assistance Center, the Trademark Law Offices, the Trademark Trial and Appeal Board, the Scientific and Technical Information Center, the Public Search Facility, the USPTO Museum, and organizations under the Chief Information Officer.

Most telephone and fax numbers will change when the respective organizations move to Alexandria. In some cases, one telephone number will take the place of multiple numbers. Patent Technology Centers have a single number for all incoming faxes, 703-872-9306, and one telephone number for each TC for incoming calls where the last four digits are the TC number. For example, when 1700 moved, the telephone number became 571-272-1700.

The area code for the Alexandria, VA campus is 571 and the telephone exchange is 272. The fax exchange is 273. For a period of 60 days, a recorded message will inform callers that an old telephone number is no longer a working number and will provide the new number.

Several USPTO service organizations such as Human Resources, the Office of Finance, and the Office of Procurement are maintaining offices in both Arlington and Alexandria until the move is completed.

This directory is as current as possible as it goes to press. If a number listed is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the USPTO web site for updated information. The Employee Locator is on the web site at www.uspto.gov/web/menu/emploc.htm.

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Revisions are made to the on-line edition as changes are received.

Please send corrections to this directory *only* to:

Editor, *Information Contacts*
Office of Public Information Services
P. O. Box 1450
Alexandria, VA 22313-1450

11/18/04

Please note: the on-line edition of the *Information Contacts* directory is provided on the USPTO web site at
www.uspto.gov

Alphabetical List of USPTO Organizations

	Telephone	Fax	TTY
Acquisition Management, Office of (OCIO)	703-305-8685	703-305-1890 703-306-4114	
Administrative Services, Office of	703-305-8183	703-305-8240	
Administrator for Quality Management and Training	703-305-9100	703-305-9265	
Administrator for Examination, Office of (Trademark) (Scheduled to move in November 2004. These are new numbers.)	571-272-9100	571-273-9100	
Applications Architecture & Services, Office of (OCIO)	703-305-4557	703-746-3489	
Board of Patent Appeals and Interferences	571-272-9797	571-273-0053	
Center of Excellence for Technical Solutions & Services (OCIO)	703-305-8719	703-306-5709	
Chief Administrative Patent Judge, Board of Patent Appeals and Interferences	703-308-9879	703-308-7953	
Chief Administrative Trademark Judge, Trademark Trial and Appeal Board	703-308-9330 ext. 200	703-308-9333	
Chief Financial Officer and Chief Administrative Officer	703-305-9200	703-305-0995	
Chief Information Officer (OCIO)	703-305-9400	703-308-7792	
Chief of Staff	703-305-8600	703-305-8664	
Civil Rights, Office of Crystal City, Arlington Remsen Building, Alexandria	703-305-8292 571-272-2672	703-305-9154	703-305-8059
Classification Support (Patents), Office of	703-305-5762	703-305-1010	
Data Control Division	703-305-5762	703-305-1010	
Editorial Division	703-305-5099	703-308-6879	
Commissioner for Patents	703-305-8800	703-305-8825	
Commissioner for Trademarks (Scheduled to move in November 2004. These are new numbers.)	571-272-8900	571-273-8900	
Congressional Relations, Office of	703-305-9300	703-305-8885	
Corporate Planning, Office of	703-305-8175	703-305-8138	
Corporate Systems Division (OCIO) See Chief Information Officer (OCIO)			
Data Architecture & Services, Office of (OCIO)		703-308-7407	
Deputy Administrator for External Affairs	703-305-9300	703-305-8885	
Deputy Administrator for Quality Management	703-305-9100	703-305-9265	

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Alphabetical USPTO Organization List (continued)

	Telephone	Fax	TTY
Deputy Chief Administrative Officer for Human Resources and Administrative Services	703-305-9200	703-305-0995	
Deputy Chief Information Officer (OCIO)	703-305-9110	703-308-3878	
Deputy Commissioner for Patent Examination Policy	703-305-8850	703-305-8825	
Deputy Commissioner for Patent Operations	703-305-8800	703-305-8825	
Deputy Commissioner for Patent Resources and Planning	703-305-8800	703-305-8825	
Deputy Commissioner for Trademarks (Scheduled to move in November 2004. These are new numbers.)	571-272-8910	571-273-8910	
Deputy Solicitor	703-305-9035	703-305-9373	
Deputy Under Secretary of Commerce for Intellectual Property and Deputy Director of the United States Patent and Trademark Office (formerly Director)	703-305-8700	703-305-0440	
Electronic Information Products, Office of (OCIO)	571-272-5600	571-273-0110	
Electronic Patent Application Processing (EPAP), Office of	703-308-5188	703-308-0854	
Enforcement, Office of	703-305-9300	703-305-8885	
Enrollment and Discipline, Office of	703-306-4097	703-306-4134	
Exam Information for Registration to Practice in Patent Cases Before the U.S. Patent and Trademark Office See USPTO Contact Center	703-306-4097	703-306-4134	
Executive for Architecture, Engineering & Technical Services (OCIO)	703-305-8860	703-746-8758	
Executive for Customer Information Services (OCIO)	703-306-2600	703-306-2737	
Executive for IT Operations & Customer Support Services (OCIO)	703-305-9095	703-308-7792	
Executive for Systems Development & Maintenance Services (OCIO)	703-305-5751	703-306-2603	
Finance, Office of Crystal City, Arlington Remsen Building, Alexandria	703-305-8051 571-272-2677	703-305-8007	
See www.uspto.gov/web/offices/ac/comp/fin/index.html			
General Counsel, Office of	703-308-2000	703-305-5907	703-305-5907
General Information Services Division - GISD (OCIO) See USPTO Contact Center (OCIO)			
General Law, Office of	703-308-2000	703-305-5907	703-305-5907
Human Resources (Personnel) Crystal City, Arlington Remsen Building, Alexandria	703-305-8231 571-272-2674	703-305-4280	703-308-6645

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Alphabetical USPTO Organization List (continued)

	Telephone	Fax	TTY
Information Technology Security Program Office (OCIO) See Chief Information Officer (OCIO)			
Initial Patent Examination, Office of	703-308-1202	703-305-9822	
Intent to Use, Office of (Trademark) (Scheduled to move in October 2004. These are new numbers.)	571-272-9550	571-273-9550	
International Liaison Staff	703-308-6853	703-308-6879	
International Relations, Office of	703-305-9300	703-305-8885	
Inventors Assistance Center	800-786-9199 703-308-4357	703-305-8825	703-305-7785
Legislative and International Affairs, Office of	703-305-9300	703-305-8885	
Patent Academy	703-308-9660	703-308-9690	
Video Conference Center	703-308-9660	703-308-9698	
Patent and Trademark Depository Library Program (PTDLP)	703-308-5558	703-306-2654	
Patent Appeals and Interferences, Board of	703-308-9797		
Patent Audit and Evaluation	703-305-8800	703-305-8825	
Patent Automation, Office of (OPA)	703-308-6864	703-308-0854	
Patent Classification, Office of	703-305-5107	703-308-6879	
Patent Cooperation Treaty (PCT)			
Patent Cooperation Treaty (PCT) Help Desk	703-305-3257	703-305-2919	
Patent Financial Management, Office of	703-305-8800	703-308-5548	
Patent Legal Administration, Office of	571-272-7701	571-273-0100	
Patent Planning and Capacity Analysis, Office of	703-305-8800	703-305-8825	
Patent Programs Control, Office of	703-305-9182	703-308-5548	

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Alphabetical USPTO Organization List (continued)

	Telephone	Fax	TTY
Patent Publication, Office of	703-308-6789 888-786-0101		
Patent Quality Assurance, Office of	703-305-9100	703-305-9265	
Patent Re-Engineering Systems Division (OCIO) See Chief Information Officer (OCIO)			
Patent Resource Administration, Office of	703-305-8800	703-305-8825	
Patent Resources Management, Office of	703-305-8800	703-308-7333	
Patent Search Systems Division (OCIO)	703-308-3040	703-306-3312	
Personnel See Human Resources, Office of			
Petitions, Office of (Patent)	571-272-3282	571-273-0025	
Petitions, Office of (Trademark) (Scheduled to move in November 2004. These are new numbers.)	571-272-8950	571-273-8950	
Pre-Examination, Office of (Trademark) (Scheduled to move in October 2004. These are new numbers.)	571-272-9401	571-273-9401	
Post Registration, Office of (Trademark) (Scheduled to move in October 2004. These are new numbers.)	571-272-9500	571-273-9500	
Procurement, Office of Crystal City, Arlington Remsen Building, Alexandria	703-305-8014 571-272-2671	703-305-8294	703-305-4200
See also www.uspto.gov/web/offices/ac/comp/proc/			
Program Control, Office of (Trademark) (Scheduled to move in November 2004. These are new numbers.)	571-272-7200	571-273-7200	
Public Affairs, Office of	703-305-8341	703-308-5258	
Public Information Services, Office of (OCIO)	703-308-5558	703-306-2662	
Public Records, Office of (OCIO)	703-308-9743		
Publication, Office of See Patent Publication, Office of			
Publication and Issue (Trademark) (Scheduled to move in October 2004. These are new numbers.)	571-272-9401	571-273-9401	

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Alphabetical USPTO Organization List (continued)

	Telephone	Fax	TTY
Scientific and Technical Information Center (STIC)	703-308-3514	703-308-4460	
Search and Information Resources Administration (SIRA) (Telephone after scheduled move in Nov. 2004, 571-272-3429.)	703-605-4278	703-306-0538 703-305-0854	
Security	703-306-9000		
Solicitor, Office of the	703-305-9035	703-305-9373	703-305-9373
Space Acquisition, Office of Crystal City, Arlington Remsen Building, Alexandria	703-306-2700 571-272-2678	703-305-4653	
Special Assistant to the Chief Financial Officer and Chief Administrative Officer	703-305-9200	703-305-0995	
Special Program Law Office (Patents)	703-305-9285	703-308-6916	
Strategic Planning and Patent Reengineering, Office of	703-305-5115		
System Product Assurance, Office of (OCIO)	703-305-9412	703-305-9363	
Systems and Network Management, Office of (OCIO)	703-305-9258	703-305-0164	
Technical Plans & Policy, Office of (OCIO)	703-305-9110	703-305-8938	
Technology Architecture & Engineering Services, Office of (OCIO) See Chief Information Officer (OCIO)			
Trademark and E-Gov Business Systems Division (OCIO)	703-305-3457	703-305-3808	
Trademark Assistance Center	800-786-9199	571-273-9250 703-308-9000	
Trademark Program Control, Office of See Program Control, Office of (Trademark)			
Trademark Quality Review, Office of (Scheduled to move in November 2004. These are new numbers.)	571-272-9222	571-273-9222	
Trademark Services, Office of (Scheduled to move in October 2004. These are new numbers.)	571-272-9401	571-273-9401	
Trademark Trial and Appeal Board (Scheduled to move in November 2004. These are new numbers.)	571-272-8500	571-273-8500	
Under Secretary of Commerce for Intellectual Property and Director of the United States Patent and Trademark Office	703-305-8600	703-305-8664	
USPTO Contact Center (OCIO) (formerly General Information Services Division - GISD)	800-786-9199 703-308-4357		703-305-7785
Web Services Division (OCIO)	703-308-5509	703-305-0072	

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Quick Reference Listing

General Information

Administrative Services, Office of	703-305-8183
Assignments, Recording Changes to	703-308-9723
Cassio Optical Disc Products	703-306-2600
CD/DVD-ROM Products, General Information	703-306-2600
Certification Services	800-972-6382 or 703-308-9726
Civil Rights, Office of	
Alexandria, VA	571-272-2672
Arlington	703-305-8292
Commissioner for Patents	703-305-8800 (moving Dec. 2004)
Commissioner for Trademarks	703-308-8900 (moving Nov. 2004) 571-272-8900 (new number)
Copies	See Patent and Trademark Office Documents
Copyright Information (Library of Congress)	202-707-3000
Copyright Office Forms Hot Line	202-707-9100
Copyright Office Fax-on-Demand	202-707-2600
Copyright Office TTY	202-707-6737
Deposit Account Information	703-305-4632
Employee Locator Line	703-308-4455
Employment (Office of Human Resources)	
Alexandria, VA	571-272-2674
Arlington, VA	703-305-8231
Employment Verification	703-305-8208
File Histories -To Order Files for Self-Service Copying	
Patents	703-308-2733
Trademarks	703-308-9811
Finance, Office of	
Alexandria, VA	571-272-2677
Arlington, VA	703-305-8051
Forms	800-786-9199 or 703-308-4357
Freedom of Information Act Requests	703-308-2000
General Patent and Trademark Information	800-786-9199
Inventors Assistance Center (PAC)	800-786-9199
Inventors Assistance Program	866-767-3848
Maintenance Fees	703-308-5069
Official Gazette Patents (e-OG) Subscriptions	703-306-2600
Official Gazette Trademarks, Subscriptions (GPO)	202-512-1800

Patent Cooperation Treaty (Help Desk)	703-305-3257
Patent and Trademark Office Documents (Certified or Uncertified)	
Customer Service	800-972-6382 or 703-308-9726
To Order Copies via the Internet	www3.uspto.gov/oems25p/index.html
To Order Copies by Phone	800-972-6382 or 703-308-9726
To Order Copies by Fax	703-305-7048
Patent and Trademark Depository Library Program	703-308-5558
Patent and Trademark General Information	800-786-9199 or 703-308-4357
Patent Publication, Office of	703-308-6789 or 888-786-0101
Personnel (Office of Human Resources)	
Alexandria, VA	571-272-2674
Arlington, VA	703-305-8231
Public Affairs, Office of	703-305-8341
Public Search Facilities	
Public Search Facility, Alexandria, VA	571-272-3275
Trademark Paper Facility, Arlington, VA	703-308-9800
Public Service Facility (Patents)	703-308-1057
Public Training (Automated Systems)	571-272-3275
Public User IDs	571-272-3275
Refunds	703-305-4229
Solicitor, Office of	703-305-9035
Statistical Reports (formerly TAF)	703-306-2600
Teletype (TTY) Questions	703-305-7785
Terminal Disclaimers	703-305-8309
Trademark Assistance Center (TAC)	800-786-9199 or 703-308-4357
Training	
Patent Academy	703-308-9660
Public Users of Automated Systems	571-272-3275
Technical Support Institute	703-308-9660
Translations	571-272-3550
Under Secretary of Commerce for IP and Director of the United States Patent and Trademark Office	703-305-8600
USPTO Contact Center	800-786-9199 or 703-308-4357

Scheduled move dates are subject to change.

Patent Information

Scheduled move dates are subject to change.

Quick Reference Listing

Trademark Information

Amendments After Publication	703-308-9400 ext. 149
Amendments After Registration	703-308-9550
Applications, Status of	703-305-8747
Assignments, Recording Changes to	703-308-9723
Cancellations, Registration	703-308-9300
Cancellations, Voluntary Surrender	703-308-9550
Cassis Optical Disc Products	703-306-2600
Certificate of Correction	703-308-9500
Certification Services	703-308-9726 or 800-972-6382
Classification of Goods and Services, General Information	703-308-9000
Commissioner for Trademarks	571-272-8900 (moving Nov. 2004)
Copies Patent and Trademark Office Documents (Certified or Uncertified)	800-972-6382 or 703-308-9726
Concurrent Use Proceedings	703-308-9300
Divisional Applications	703-308-9550
File Histories	703-308-9811
Filing Receipt/Correction	703-308-9401
Forms	800-786-9199 or 703-308-4357
General Patent and Trademark Information	800-786-9199
Intent to Use (ITU) (after 10/13/04)	571-272-9550
Notices, Official Gazette	703-308-9000
Oppositions	703-308-9300
Petitions	571-272-8950 (moving Nov. 2004)
Post-Registration Information	571-272-9500 (moving Oct. 2004)
Pre-Examination	703-308-9401
Public Search Facility, Alexandria, VA	571-272-3275
Refunds	703-305-4229
Renewal	703-308-9550
Teletype (TTY) Questions	703-305-7785
Terminal Disclaimers	703-305-8309

Trademark Assistance Center (TAC)	800-786-9199 or 703-308-9000
Trademark Manual of Exam. Procedure (TMEP)	703-308-9000
Trademark Program Control, Office of	571-272-7200
Trademark Paper Facility	703-308-9800
Trademark Quality Review, Office of ..	571-272-9222 (moving Nov. 2004)
Trademark Services, Office of	571-272-9401 (moving Oct. 2004)
Trademark Trial and Appeal Board	571-272-8500 (moving Nov. 2004)
Trademarks, Deputy Commissioner for ..	571-272-8910 (moving Nov. 2004)

Trademark Law Offices (moving Oct. and Nov. 2004.)

Law Office 102	571-272-9102 (FAX) 571-273-9102
Law Office 103	571-272-9103 (FAX) 571-273-9103
Law Office 105	571-272-9105 (FAX) 571-273-9105
Law Office 106	571-272-9106 (FAX) 571-273-9106
Law Office 108	571-272-9108 (FAX) 571-273-9108
Law Office 110	571-272-9110 (FAX) 571-273-9110
Law Office 111	571-272-9111 (FAX) 571-273-9111
Law Office 112	571-272-9112 (FAX) 571-273-9112
Law Office 113	571-272-9113 (FAX) 571-273-9113
Law Office 114	571-272-9114 (FAX) 571-273-9114
Law Office 115	571-272-9115 (FAX) 571-273-9115
Law Office 116	571-272-9116 (FAX) 571-273-9116

USPTO Contact Center	800-786-9199 or 703-308-4357
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Information Contacts Alphabetically by Subject

	Telephone	Fax	TTY
Activity Based Cost Accounting	703-305-8051		
Advance Orders of Patent Soft Copies, Non-Receipt See Copies			
Affidavits, Trademarks See Trademark Affidavits			
Amendments, Patents See Appropriate Patent Technology Center			
Amendments, Trademarks			
After Publication or Allowance	703-308-9400 ext.149		
After Registration	703-308-9550		
General Information	703-308-9000		
Specific Pending Application See Appropriate Trademark Law Office			
Amino Acid Sequence Information Submissions (37 C.F.R. 1.821-1.825)			
Sequence Rules	703-308-4216		
Sequence Listing Submissions (STIC - CRF)	703-308-4212		
PatentIn Software See PatentIn Software Program Support (SIRA)			
Appeals			
Trademark Trial and Appeal Board (TTAB)	703-308-9300		
Board of Patent Appeals and Interferences	703-308-9797		
Applications, Patent			
Examination See Appropriate Patent Technology Center			
Initial Patent Examination	703-308-1202	703-308-7751	
Patent Cooperation Treaty (PCT) - General Information	703-305-3257	703-305-2919	
Provisional Applications for Patent, General Information	800-786-9199 703-308-4357		703-305-7785
Reexamination, General Information	800-786-9199 703-308-4357		703-305-7785
Status Inquiry of Allowed Applications	703-308-6789 888-786-0101	703-308-5065	
Status Inquiry of Pending Applications	703-305-1801		
Statutory Invention Registrations (SIRs)	703-306-4200		

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Applications, Trademark			
Automated Status of Pending Applications with a Serial Number	703-305-8747		
Examination See Appropriate Trademark Law Office			
General Information See Trademark Assistance Center			
Informal Applications See Trademark Assistance Center			
Power of Attorney In Pending Applications See Appropriate Trademark Law Office			
Pre-Examination Send e-mail to: TrademarkAssistanceCenter@uspto.gov	703-308-9000	703-746-3600	
Problems with TEAS to File an Application See www.uspto.gov/teas/e-TEAS/helpdesk.htm			
Status Line	703-305-8747		
Assignments, Patents and Trademarks			
Abstract of Title	703-308-9726 800-972-6382		
Assignment Division	703-308-9723		
Automated Patent and Trademark Assignment System		703-306-5995	
Copies of Recorded Documents	703-308-9726 800-972-6382	703-308-8759	
Recording Changes Affecting Title	703-308-9723	703-306-5995	
Assistance Center, Patent (PAC) See Inventors Assistance Center (IAC)			
Assistance Center, Trademark (TAC) See Trademark Assistance Center			
Attorneys/Agents Registered to Practice Before USPTO (Attorney Roster) See Enrollment and Discipline, Office of			
Attorneys, Conduct of See Enrollment and Discipline, Office of			
Attorneys Window See Public Service Facility (Patents), Public Service Window (Trademarks)			
Automated Search Systems, Training for the Public	703-308-3040		

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Benefit Claims/102e	571-272-7704		
Biotechnology/Chemical Library See Scientific and Technical Information Center (STIC)			
Board of Patent Appeals and Interferences	571-272-9797	571-273-0053	
Budget See Office of Corporate Planning			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Cancellations, Trademarks			
Registration (Trademark Trial and Appeal Board)	703-308-9300		
Voluntary Surrender of Registration	703-308-9550		
Cassis Optical Disc Products	571-272-5600	571-273-0110	
CD/DVD-ROM Products See Cassis Optical Disc Products			
Central Reexamination Unit See Reexamination			
Certificates of Correction, Patents	703-305-8309	703-308-6672	
Certificates of Correction, Trademarks	703-308-9500		
Certification Services	703-308-9726 800-972-6382	703-308-7048	
Change of Address			
Attorney Roster	703-306-4097		
Issued Patents for File Records (Office of Public Records)	703-308-9726		
Issued Patents for Maintenance Fee Notification	703-308-5069		
Pending Patent Applications See Appropriate Patent Technology Center			
Pending Trademark Applications See Appropriate Trademark Law Office			
Chemical Examining Groups See Patent Technology Centers			
Classification Definitions, Patents	703-305-6101		
Classification of Goods and Services, Trademarks			
General Information	703-308-9000		
Specific Application See Appropriate Trademark Law Office			
Classification Operations	703-305-5107	703-308-6879	
Chemical Classification Unit (Technology Centers 1600, 1700)	703-305-9063		
Electrical Classification Unit (Technology Center 2700)	703-305-5522	703-308-6879	
Electrical Classification Unit (Technology Center 2800)	703-305-6589		
Mechanical Classification Unit (Technology Center 3600)	703-305-6446	703-746-3960	
Mechanical Classification Unit (Technology Center 3700/2900)	703-305-5136	703-305-0183	
Classification Support, Office of	703-305-5762	703-305-1010	
Data Control Division	703-305-5762	703-305-1010	
Editorial Division 703-305-5099	703-308-6879		

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Complaints Regarding Invention Promotion Firms See www.uspto.gov/web/offices/com/iip/index.htm	866-767-3848	703-306-5570	
Concurrent Use Proceedings, Trademarks	703-308-9300		
Congressional Liaison	703-305-9310		
Copies			
Copies of Patent and Trademark Office Documents (Certified or Uncertified)	703-308-9726 800-972-6382	703-308-7048	
Foreign Patents	703-308-1076		
Subclass Subscriptions, Patent (copies of every patent issued every Tuesday for a particular subclass)	703-305-2824	703-305-4372	
Title Records (for applications and registrations)	703-308-9726	703-305-4372	
Copyright Information - United States Copyright Office See www.copyright.gov	202-707-3000		202-707-6737
Copyright Office Forms and Publications Hot Line	202-707-9100		
Copyright Office Fax-on-Demand (Requires Touch-Tone Telephone)	202-707-2600		
Correction of Applications for Patent	703-305-9285		
Corrections, Patents See Certificates of Correction, Patents			
Corrections, Trademarks See Certificates of Correction, Trademarks			
Cost Accounting	703-305-8051		
Customer Contact Center (formerly GISD) See USPTO Contact Center			
Customer Number, Electronic Business Center	703-305-3028 866-217-9197		

Customer Service Window, Office of Initial Patent Examination

Location: 220 South 20th Street
Crystal Plaza Two, Lobby, Room 1B03 (left side entrance of building)
Arlington, VA 22202

Hours: 8:30 a.m. to 12 midnight

The Customer Window is scheduled to move to Alexandria in November 2004.

Location: 401 Dulany St. (Randolph Building)
Alexandria, VA 22313

Hours: 8:30 a.m. to 12 midnight

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Deposit Accounts See Office of Finance On-Line Shopping Page at https://ramps.uspto.gov/eram/	703-305-4632	703-308-6778	
Depository Libraries, Patent and Trademark See Patent and Trademark Depository Library Program			
Disabled, Requests for Reasonable Accommodation	703-305-8292		
Disclaimers	703-305-8408		
Disclosure Document Program	703-308-0900		
Divisional Applications, Trademark	703-308-9550		
DNA Sequence Patents See Scientific and Technical Information Center (STIC)			
Document Sales See Patent and Trademark Office Documents (Certified or Uncertified)			
Drawing Corrections, Patents See Patent Publication, Office of			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Editorial Definitions See Classification Definitions			
Electronic Business Center, Patent (P-EBC) See Patent Electronic Business Center (PEBC)			
Electrical Examining Groups See Patent Technology Centers			
Electronic Filing System See Patent Electronic Business Center			
Electronic Information Products (OCIO)	571-272-5600	571-273-0110	
Employee Locator See www.uspto.gov/web/menu/emploc.htm	703-308-4455		
Employment See Human Resources, Office of			
Employment Verification	703-305-8208		
Enrollment and Discipline, Office of	703-306-4097	703-306-4134	
Attorneys/Agents Registered to Practice Before USPTO (Attorney Roster)	703-306-4097	703-306-4134	
Attorneys, Conduct of	703-306-4097		
Exam Information for Registration to Practice in Patent Cases Before the U.S. Patent and Trademark Office See USPTO Contact Center			
Examining Groups, Patent See Patent Technology Centers			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Fee Schedule			
To Obtain a Copy of the Fee Schedule (printed once per year) See www.uspto.gov/web/offices/ac/qs/ope/fees.htm	800-786-9199		703-305-7785
Fees			
Issue Fee Branch	703-305-8189		
Maintenance Fees See Office of Finance On-Line Shopping Page at https://ramps.uspto.gov/eram/	703-308-5069	703-308-5077	
Refunds	703-305-4229	703-308-6778	
See also Special Box Applicable to Payment of Patent Maintenance Fees			
File Histories			
To Order Files for Self-Service Copying, Patent	703-308-2733		
To Order Files for Self-Service Copying, Trademarks	703-308-9811		
USPTO-Provided Copies	703-308-9726	703-308-7048	
File Information			
Abandoned Patent Application File Histories	703-308-2733		
Abandoned Trademark Applications	703-308-9811		
Patented File Histories	703-308-2733		
Pending Patent Applications	703-308-2733		
Pending Trademark Applications	703-305-8747		
Registered Trademarks	703-308-9811		
Filing Receipt and Corrections			
Patents	703-308-1202	703-746-9195	
Trademarks	703-308-9401	703-308-9096	
Financial Statements See www.uspto.gov/web/offices/com/annual/index.html	703-305-8051		
Foreign Filing License (Patent) See also Director, Technology Center 3600	703-306-4187		
Foreign Patents			
Copies	571-272-3547	571-273-0048	
Reference Assistance	571-272-3547	571-273-0048	
Translations	571-272-3550	571-273-0050	
Forms See www.uspto.gov	800-786-9199 703-308-4357		703-305-7785
Forms, Patent Cooperation Treaty (PCT) See Patent Cooperation Treaty			
Freedom of Information Act Requests	703-308-2000		

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
GATT/TRIPs Information			
Rules	703-305-9285 800-786-2224		
Legislation	703-305-9300		
General Information Services Division (GISD) See USPTO Contact Center			
General Requirements for Admission to the Examination for Registration to Practice in Patent Cases Before the U.S. Patent and Trademark Office	800-786-9199 703-308-4357		703-305-7785
Government Printing Office See www.access.gpo.gov/su_dosc/	202-512-1800	202-512-2250	

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Information Contacts by Subject (continued)

		Telephone	Fax	TTY
Human Resources (Personnel)	Crystal City, Arlington	703-305-8231	703-305-4280	703-308-6645
	Remsen Building, Alexandria	571-272-2674		

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Image File Wrapper See Patent Electronic Business Center (P-EBC)			
Information Contacts (to request a copy)	800-786-9199 703-308-4357		703-305-7785
Initial Patent Examination, Office of			
Customer Service	703-308-1202	703-308-7751	
Filing Receipt Requests			703-746-9195
Fax Response to Notice to File Missing Parts (drawings may not be submitted by fax)		703-746-4060	
Initial Trademark Review	703-308-9401		
Inspection of Patent Files	703-308-2733		
Intent to Use Applications, Trademarks	703-308-9550		
Interferences	703-308-9797		
International Liaison Staff	703-308-6853	703-308-6879	
International Patent Application Information	703-305-3257	703-305-2919	
International Patent Classification	703-308-6853	703-308-6879	
Inventors Assistance Center (IAC) (formerly Patent Assistance Center (PAC)) General patent and trademark inquiries.	800-786-9199 703-308-4357		
Inventors Assistance Program Specific complaints regarding invention promotion firms. (formerly Office of Independent Inventor Programs) Send e-mail to: independentinventor@uspto.gov See also www.uspto.gov/web/offices/com/iip/index.htm	866-767-3848	703-305-8825	
Invoices See www.uspto.gov/web/offices/pac/dapp/opla/preognotice/addresschange.htm	703-305-8051		
Issue Fee See Patent Publication, Office of			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Law Offices, Trademark See Trademark Law Offices			
Legislative and International Affairs, Office of	703-305-9300	703-305-8885	
Library, Biotechnology/Chemical See Scientific and Technical Information Center (STIC)			
Library, Executive	703-305-8600		
Library, Lutrelle F. Parker, Sr. Memorial Law See Scientific and Technical Information Center (STIC)			
Library, Scientific and Technical Information Center (STIC) See Scientific and Technical Information Center (STIC)			
License to File Abroad (Request to file a patent application abroad) See Director, Technology Center 3600	703-306-4187		
Licensing Agreement	703-308-9723		
Licensing and Review	703-306-5771		
Licensing and Sale Notices in Official Gazette See Patent Publication, Office of			
Lost Patent or Trademark Files See Official Searches			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Maintenance Fees See Fees, Maintenance			
Manual of Classification, Patent To purchase, call the Superintendent of Documents, See also Government Printing Office	202-512-1800	202-512-2250	
Manual of Examining Procedure, Trademark See Trademark Manual of Examining Procedure			
Manual of Patent Examining Procedure (MPEP)	703-305-8850	703-305-8825	
Content questions	703-305-8813	703-305-8825	
For Submissions Concerning the Manual of Patent Examining Procedure, See Special Mail Stops for Patent Mail in the Mailing Addresses Section.			
To Purchase a Paper Copy or Subscribe to a Print Publication of the MPEP, call the Superintendent of Documents (Government Printing Office)	202-512-1800	202-512-2250	
To Purchase the MPEP on DVD-ROM	703-306-2600	703-306-2737	
Mechanical Examining Groups See Patent Technology Centers			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Notice of Allowance			
Patents See Appropriate Patent Technology Center			
Trademarks See Appropriate Trademark Law Office			
Notice of Appeal			
Board of Patent Appeals and Interferences (BPAI)	703-308-9797		
Court of Appeals for the Federal Circuit (CAFC)	703-305-9035		
Trademark Trial and Appeal Board (TTAB)	703-308-9330		
Notices, Official Gazette See Official Gazette Notices			
Nucleic Acid Information Submissions (37 C.F.R. 1.821-1.825) See Scientific and Technical Information Center (STIC)			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
OEMS See On-Line Order Entry Management System			
Official Gazette Notices, Patent	703-308-6789 888-786-0101		
Official Gazette Notices, Trademark	703-308-9000		
Official Gazette, Patents (eOG:P) on USPTO Web site See www.uspto.gov/web/patents/patog/			
Official Gazette, Patents (eOG:P) on CD-ROM	703-306-2600	703-306-2737	
Official Gazette Trademarks, Subscriptions See Government Printing Office	202-512-1800	202-512-2250	
Official Searches (lost patent or trademark files)	703-305-1801		
On-Line Order Entry Management System (OEMS)			
To Order by Phone 8:30 a.m. to 12 Midnight	703-308-9726 800-972-6382		
To Order by Fax 24 Hours a Day		703-305-8759	
Send e-mail to: dsd@uspto.gov			
Oppositions, Trademark	703-308-9300		

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Patent Academy	703-308-9660	703-308-9690	
Patent and Trademark Office Documents (Certified or Uncertified)	703-308-9726 800-972-6382	703-308-7048	
Customer Service	800-972-6382 703-308-9726		
Delivery Box Rental	703-308-9726		
To Order via the Internet: ptcs@uspto.gov/			
Order Forms Available at: www.uspto.gov/go/ptcs/			
To Order by Phone	800-972-6382 703-308-9726		
To Order by Fax		703-308-7048	
Patent and Trademark Depository Library Program (PTDLP)	703-308-5558	703-306-2654	
Patent Application Information Retrieval (PAIR) Technical Support See http://pair.uspto.gov/cgi-bin/final/help.pl#about	703-305-3028 866-217-9197		
Patent Applications See Applications, Patent			
Patent Assignments See Assignments			
Patent Assistance Center (PAC) See Inventors Assistance Center (IAC)			
Patent Cooperation Treaty (PCT)			
PCT Operations Receptionist	703-305-3165	703-305-3230	
Director of Operations	703-308-2674	703-305-3230	
Forms (Help Desk)	703-305-3257	703-305-2919	
PCT Help Desk	703-305-3257	703-305-2919	
PCT Legal Administration	571-272-3299	571-273-3299	
Patent Copies (Certified or Uncertified) See Copies			
Patent Court Appeals, Inquiries	703-305-9035		
Patent Documents (Certified or Uncertified) See Patent and Trademark Office Documents (Certified or Uncertified)			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Patent Electronic Business Center (P-EBC)			
P-BEC Customer Service Center	866-217-9197		
Send e-mail to: ebc@uspto.gov	703-305-3028		
Hours: 6:00 a.m. to Midnight (ET)	703-308-6845		
See also www.uspto.gov/ebc/index.html			
Patent Electronic Filing System			
Send e-mail to: efs@uspto.gov			
Patent Examining Groups			
See Patent Technology Centers			
Patent File Archive	703-308-2733		
Patent Filing Receipt			
See Filing Receipt, Patent			
Patent Grant, Non-Receipt	703-308-6800	703-305-4372	
Patent Products on Magnetic Tape	703-306-2600	703-306-2737	
Patent Programs Control, Office of	703-305-9182	703-308-5548	
Patent Publication, Office of			
	703-308-6789		
	888-786-0101		
Abandonment, Withdrawal for Failure to Pay Issue Fee	703-305-8380	703-305-8755	
Abandonment, Withdrawal for Failure to Perfect Drawings	703-305-8380	703-305-8755	
Advance Orders of Patent Soft Copies, Non-Receipt	703-308-6800	703-305-4372	
Corrections, Patents (Certificates of Correction, Patents)	703-305-8309	703-308-6672	
Customer Service Center (Image Assistance Center)	703-308-6789		
	888-786-0101		
Drawing Corrections, Patents	703-305-8504		
General Information	703-308-6789		
	888-786-0101		
Licensing and Sale Notices in Official Gazette	703-305-8027	703-305-4372	
Official Gazette Notices, Patents	703-308-6789		
	888-786-0101		
Patent Grants, Non-Receipt	703-308-6800	703-305-4372	
Pre-Grant Publication/18-month Publication under AIPA	703-605-4283		
Patent Subclass Subscription	703-305-2824	703-305-4372	
Copies of every patent issued every Tuesday for a particular subclass			
Subclass Subscription, Patent			
See Patent Subclass Subscription above			
Patent Publication, Office of, Customer Service Representatives			
	888-786-0101	703-308-5065	
	703-308-6789		
Estimated Publication Date			
See Patent Publication, Office of; Customer Service Representatives above			
Patent Publication, Office of, Publishing Division			
	703-305-8388	703-308-5065	
	888-786-0101		

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Patent Quality Review, Office of	703-305-3125	703-308-7132	
Patent Search Room See Public Search Facilities			
Patent Statistics	703-306-2600	703-306-2737	
Patent Subclass Listing, Purchase of (list of all patent numbers in a subclass)	703-306-2600	703-306-2737	
Patent Subclass Subscription See Patent Publication, Office of			
Patent Technology Monitoring Division (Patent Statistics)	703-306-2600	703-306-2737	
Patent Term Adjustment	571-272-7702		
Patent Term Extension	571-272-7702		
Patented Files	703-308-2733		
PatentIn Software Program Support (SIRA) See Scientific and Technical Information Center (STIC)			
PCT (Patent Cooperation Treaty) See Patent Cooperation Treaty			
Personnel See Human Resources, Office of			
Petitions, Patent			
Abandonment, Withdrawal of Examiner's Holding of See Appropriate Patent Technology Center Director			
Abandonment, Withdrawal for Failure to Pay Issue Fee	703-305-8380	703-305-8755	
Abandonment, Withdrawal for Failure to Perfect Drawings	703-305-8380	703-305-8755	
Access to Application Files	703-305-9285		
Amendment After Payment of Issue Fee See Appropriate Patent Technology Center Director			
Amendment, Refusal to Enter See Appropriate Patent Technology Center Director			
Appeals Reinstated, Appeal Dismissed by Technology Center See Appropriate Patent Technology Center Director			
Application, Acceptance of, When Filed by Other Than Inventor	703-305-9285		
Assignments and Issuance of Patents to Assignees	703-305-9285		
Attorney, Withdrawal of During Prosecution See Appropriate Patent Technology Center Director			
Attorney, Withdrawal or Revocation in Patented Cases	703-305-4311		

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	Telephone	Fax	TTY
Petitions, Patent (continued)			
CAFC, Questions in Cases Before	703-305-9035		
Certificates of Correction, Refusal to Issue See Appropriate Patent Technology Center Director			
Concurrent Ex Parte and/or Inter Partes Proceedings	571-272-9797		
Disclaimers to Overcome Rejection See Appropriate Patent Technology Center Director			
Examiner's Requirements or Holdings, Review of See Appropriate Patent Technology Center Director			
Express Abandonment After Issue Fee Payment	703-305-8263		
Expunge Papers See Appropriate Patent Technology Center Director			
Extensions of Time			
During Pendency at Board of Patent Appeals and Interferences	571-272-9797		
During Pendency in Technology Center See Appropriate Patent Technology Center Director			
To Appeal to the CAFC or Commence a Civil Action	703-305-9035		
In Court Matters	703-305-9035		
Filing Date	703-305-9285		
Final Rejection, Premature See Appropriate Patent Technology Center Director			
Foreign Filing License		703-305-7658	
Interferences			
Access to Applications, Unopened Preliminary Statements	571-272-9797		
From Action by a Primary Examiner or an Interlocutory	571-272-9797		
Institute an Interference See Appropriate Patent Technology Center Director			
Late Settlement Papers	571-272-9797		
Priority Papers in Patent Application	571-272-9797		
Reconsideration of Decision on Motion	571-272-9797		
Issuance, Defer	703-305-9285		
Late Payment			
Issue Fee	703-305-9285		
Maintenance Fee	703-305-9285		

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Petitions, Patent (continued)			
License to File in Foreign Countries See Director, Patent Technology Center 3600			
Limited Recognition to Prosecute Specified Application(s) See Enrollment and Discipline			
Make Special			
Within Jurisdiction of Board of Patent Appeals and Interferences	571-272-9797		
All others See Appropriate Patent Technology Center Director			
Multiple Reissue Applications	703-305-9285		
Patent Cooperation Treaty (PCT) Applications, Call PCT Legal Division	571-272-3299	571-273-3299	
Priority Papers, After Payment of Issue Fee	703-305-9285		
Priority Papers, Return of See Appropriate Patent Technology Center Director			
Public Use Proceedings	703-305-9285		
Reexamination Petitions	703-305-9282		
Rehearing, Reconsideration, or Modification of Board Decision	571-272-9797		
Rejection, Premature Final See Appropriate Patent Technology Center Director			
Reopen Prosecution After Decision by Board of Patent Appeals and Interferences See Appropriate Patent Technology Center Director			
Restriction Requirement See Appropriate Patent Technology Center Director			
Revive an Abandoned Application	703-305-9285		
Statutory Invention Registrations (SIRs) See Patent Technology Center 3600			
Supervisory Authority of Commissioner, Invoke in Matters Concerning the Patent Examining Operation	703-305-9285		
Suspension of Action, Second or Subsequent See Appropriate Patent Technology Center Director			
Suspension of Rules Relating to the Examining of Patent	703-305-9285		
Withdraw from Issue			
After Payment of Issue Fee	703-305-9285		
Prior to Payment of Issue Fee See Appropriate Patent Technology Center Director			
Petitions, Office of (Trademark) (Scheduled to move in November 2004. These are new numbers.)	571-272-8950	571-273-8950	

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Post Registration, Office of (Trademark) (Scheduled to move in October 2004. These are new numbers.) Send e-mail to: TMPostRegistration@uspto.gov	571-272-9500	571-273-9500	
Pre-Examination, Office of (Trademark) (Scheduled to move in October 2004. These are new numbers.) See also Trademark Services, Office of	571-272-9401	571-273-9401	
Pre-Grant Publications	703-605-4283	703-305-8568	
Program Control, Office of (Trademark) (Scheduled to move in November 2004. These are new numbers.)	571-272-7200	571-273-7200	
Provisional Applications for Patent, General Information	800-786-9199 703-308-4357		703-305-7785
Public Affairs	703-305-8341	703-308-5258	
Public PAIR See Patent Electronic Business Center (P-EBC)			
Public Records, Office of	703-308-9743		
Public Records, Office of, Customer Service Representatives Hours: 8:30 a.m. to 8 p.m.	800-972-6382 703-308-9726		
Public Search Facility			
Public Search Facility, Alexandria, VA (Patents and Trademarks) Location: Madison -East, 1st Floor 600 Dulany St. Alexandria, VA 22313 Hours: 8:00 a.m. to 8 p.m.	571-272-3275		
Public Training (Automated Search Systems)	571-272-3275		
Trademark Paper Facility, Arlington, VA Location: South Tower, 2nd Floor 2900 Crystal Dr. Arlington, VA 22202 Hours: 8:00 a.m. to 5 p.m.	703-308-9800		
Public Service Facility Window, Patents	703-308-1057		
Public Service Window, Trademarks	703-308-9811		
Publications Available from the USPTO, General Information	800-786-9199 703-308-4357	571-273-3245	703-305-7785

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Reclassification Orders, Sale of	703-305-6101		
Reconstruction of Files			
Patent	703-308-9726		
Trademark	703-308-9000		
Reexamination			
Central Reexamination Unit	571-272-7705		
General Questions	571-272-7705		
Reexamination Examiners See Appropriate Patent Technology Center			
Amendments Practices/Reexam/Reissue	571-272-7703		
Petitions See Petitions , Reexamination Petitions			
Reexamination Pre-processing	571-272-7705		
Refunds See Fees			
Registration Certificates, Trademark For copies of Registrations, see also Copies	703-308-9000		
Reissues See Appropriate Patent Technology Center			
Renewal, Trademark Registrations	703-308-9550		

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Scientific and Technical Information Center (STIC)	571-272-3547	571-273-0048	
Biotechnology/Chemical Library	571-272-2520	571-273-0225	
DNA Sequence Patents See Sequence Rules (below)			
EIC 1700	571-272-2530	571-273-0221	
EIC 2100 (After move on or about 10/15/04)	571-272-4225	571-273-0044	
EIC 2600 (After move on or about 1/29/05)	703-305-4071 571-272-4235	703-305-5443 571-273-0045	
EIC 2800	571-272-2540	571-273-0224	
EIC 3600 (After move on or about 2/28/05)	703-308-4211 571-272-4230	703-306-5758 571-273-0046	
EIC 3700 (After move on or about 11/2/04)	703-305-5932 571-272-4240	703-305-5915 571-273-0047	
Lutrelle F. Parker, Sr. Memorial Law Library	571-272-4223	571-273-0048	
Nucleic Acid Information Submissions (37 C.F.R. 1.821-1.825)			
Sequence Listing Submissions	571-272-2510		
Sequence Rules	571-272-0951		
PatentIn Software Program Support (SIRA)			
Technical Assistance	703-308-4212		
Translations See Foreign Patents			
Search Facilities See Public Search Facility			
Search and Information Resources Administration (SIRA)	703-605-4278	703-306-0538 703-305-0854	
Sequence Information Submissions (37 C.F.R. 1.821-1.825)			
PatentIn Software See PatentIn Software Program Support (SIRA)	703-308-4212		
Sequence Listing Submissions (STIC - CRF)/Sequence Rules	703-308-4212	703-308-4221	
Sign Language Interpreter	703-305-8097		703-305-8059
Simultaneous Issuances	703-308-6789 888-786-0101		
Space Acquisition	703-306-2700	703-305-4653	
Special Program Law Office	703-305-9285	703-308-6916	
Statistics, Reexaminations	703-305-8610		
Statistics, Patents	703-306-2600	703-306-2737	
Statistics, Trademarks	703-308-9000		

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Status			
Issued Patents	703-308-2733		
Patent Applications or See Appropriate Patent Technology Center	703-308-2733		
Status of Patent Files in Official Search	703-305-1801		
Status of Trademark Registrations and Applications via Automated Voice System (Requires Touch-Tone Telephone)	703-305-8747		
Statutory Invention Registrations (SIRs)	703-306-4177		
STIC See Scientific and Technical Information Center (STIC)			
Subclass Listing, Purchase of (list of all patent numbers in a subclass)	703-306-2600	703-306-2737	
Subscription Information			
CD-ROM/DVD-ROM Products	703-306-2600	703-306-2737	
MPEP on CD-ROM	703-306-2600	703-306-2737	
MPEP (Paper Version) See Government Printing Office	202-512-1800	202-512-2250	
Official Gazette Notices, Patent	703-306-2600	703-306-2737	
Official Gazette Notices, Trademark	703-308-9000		
Official Gazette, Patents (eOG:P) on CD-ROM	703-306-2600	703-306-2737	
Official Gazette Subscriptions, Patents Electronic Information Products, Office of	703-306-2600	703-306-2737	
Official Gazette Subscriptions, Trademarks See Government Printing Office	202-512-1800	202-512-2250	
Patent Subclass Copies of all patents issued every Tuesday for a particular subclass	703-305-2824	703-305-4372	
Superintendent of Documents, Government Printing Office See Government Printing Office			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Technology Centers (Former Patent Examining Groups) See Patent Technology Centers			
Terminal Disclaimers See also Applications, Trademark	703-305-8309		
Trademark Affidavits Of Use (Section 8) Of Incontestability (Section 15) Correction to Registration (Section 7)	703-308-9500		
Trademark Applications See Applications, Trademark			
Trademark Assignments See Assignments			
Trademark Assistance Center Send e-mail to: TrademarkAssistanceCenter@uspto.gov	800-786-9199 703-308-9000	571-273-9250	
Trademark Copies (Certified or Uncertified)			
Trademark Documents (Certified or Uncertified) See Patent and Trademark Office Documents (Certified or Uncertified)			
Trademark Filing Receipt See Filing Receipt, Trademark			
Trademark Law Offices See Trademark Law Offices			
Trademark Manual of Examining Procedure (TMEP) Content Questions	703-308-9000		
Trademark Paper Facility, Arlington, VA Location: South Tower, 2nd Floor 2900 Crystal Dr. Arlington, VA 22202 Hours: 8:00 a.m. to 5 p.m.	703-308-9800		
Trademark Petitions See Petitions, Trademarks			
Trademark Products on Magnetic Tape	703-306-2600	703-306-2737	
Trademark Program Control, Office of See Program Control, Office of (Trademark)			
Trademark Paper Facility, Arlington, VA Hours: 8:00 a.m. to 5 p.m.	703-308-9800		
Trademark Quality Review, Office of (Scheduled to move in November 2004. These are new numbers.)	571-272-9222	571-273-9222	

Information Contacts by Subject (continued)

	Telephone	Fax	TTY
Trademark Search Library See Public Search Facilities			
Trademark Services, Office of (Scheduled to move in October 2004. These are new numbers.)	571-272-9401	571-273-9401	
Trademark Statistics	703-308-9000		
Trademark Trial and Appeal Board (Scheduled to move in November 2004. These are new numbers.)	571-272-8500	571-273-8500	
Training			
Patent Academy	703-308-9660	703-308-9690	
Public Users of Automated Systems	703-308-3040		
Technical Support Institute	703-308-9660	703-308-9690	
Translations See Foreign Patents			

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Information Contacts by Subject (continued)

	Telephone	Fax	TTY
USPTO Contact Center Send e-mail to: usptoinfo@uspto.gov	800-786-9199 703-308-4357		703-305-7785

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Patent Technology Centers

		Telephone	Fax
1600	Biotechnology and Organic Chemistry		
	General Information/Receptionist	571-272-1600	
	RightFax:		
	Before Final		703-872-9306
	After Final		703-872-9306
	Customer Service		703-872-9306
1610	Organic Compounds: Bio-Affecting, Body Treating, Drug Delivery, Steroids, Herbicides, Pesticides, Cosmetics, and Drugs		
	General Information/Receptionist	571-272-1600	703-872-9306
	Director and All Art Units	571-272-1600	703-872-9306
Art Unit 1614	Drugs, Bio-affecting and Body Treating Compositions		
Art Unit 1615	Drugs, Bio-affecting and Body Treating Compositions, Drug Delivery Devices and Compositions		
Art Unit 1616	Steroids, Herbicides, Pesticides, Cosmetics, Drugs, and Bio-affecting and Body Treating Compositions		
Art Unit 1617	Drugs, Bio-affecting and Body Treating Compositions		
1620	Organic Chemistry		
	General Information/Receptionist	571-272-1600	703-872-9306
	Director and All Art Units	571-272-1600	703-872-9306
Art Unit 1621	Organic Chemistry		
Art Unit 1623	Organic Chemistry		
Art Unit 1624	Heterocyclic Organic Compounds		
Art Unit 1625	Heterocyclic Compounds and Uses		
Art Unit 1626	Organic Chemistry		
1630	Molecular Biology, Bioinformatics, Nucleic Acids, Recombinant DNA and RNA, Gene Regulation, Gene Therapy, Nucleic Acid Amplification, Animals and Recombinant Plants, Combinatorial/Computational Chemistry		
	General Information/Receptionist	571-272-1600	703-872-9306
	Director and All Art Units	571-272-1600	703-872-9306
Art Unit 1631	Bioinformatics		
Art Unit 1632	Animals, Animal Cloning, Gene Therapy, Embryonic Stem Cells		
Art Unit 1634	Nucleic Acid Hybridization, Probes, SNPs, Apatmers, Genotyping, Halotyping		
Art Unit 1635	Antisense Nucleic Acid Compositions and Methods		
Art Unit 1636	Gene Expression		
Art Unit 1637	Nucleic Acid Amplification, Primers, Genotyping, Halotyping		
Art Unit 1638	Transgenic Plants		
Art Unit 1639	Combinatorial/Computational Chemistry		

Patent Technology Centers (continued)

		Telephone	Fax
1640	Immunology, Receptor/Ligands, Cytokines, Recombinant Hormones, and Molecular Biology Thereof		
	General Information/Receptionist	571-272-1600	703-872-9306
	Director and All Art Units	571-272-1600	703-872-9306
Art Unit 1641	Specific Binding Assays and Apparatus		
Art Unit 1642	Antibody Engineering and Cancer Immunology		
Art Unit 1644	Cellular Immunology		
Art Unit 1645	Bacterial & Parasitic Immunology and Specific Binding Assays		
Art Unit 1646	Receptors, Cytokines and Recombinant Hormones and Neuroimmunology		
Art Unit 1647	Receptors, Cytokines and Recombinant Hormones and Neuroimmunology		
Art Unit 1648	Viral Immunology		
1650	Fermentation, Microbiology, Isolated and Recombinant Proteins/Enzymes		
	General Information/Receptionist	571-272-1600	703-872-9306
	Director and All Art Units	571-272-1600	703-872-9306
Art Unit 1651	Fermentation and Microbiology		
Art Unit 1652	Recombinant Enzymes		
Art Unit 1653	Recombinant Proteins		
Art Unit 1654	Peptides, Proteins, Methods of Treatment, Enzymes, Enzyme Assays, and Plant Extracts		
1660	Plants		
	General Information/Receptionist	571-272-1600	703-872-9306
	Director and All Art Units	571-272-1600	703-872-9306
Art Unit 1661	Plants		

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Patent Technology Centers (continued)

		Telephone	Fax
1700	Chemical and Materials Engineering		
	General Information/Receptionist	571-272-1700	
	Central Facsimile (Fax)		703-872-9306
	Facsimile Operations Questions	866-217-9197	
1710	Synthetic Resins		
	General Information/Receptionist	571-272-1700	703-872-9306
	Director and All Art Units	571-272-1700	703-872-9306
Art Unit 1711	Polymer Chemistry		
Art Unit 1712	Polymer Chemistry		
Art Unit 1713	Polymer Chemistry		
Art Unit 1714	Polymer Chemistry		
1720	Fluid Separation and Agitation, Metal Foundry, Welding, Plastic Modeling Apparatus, Fuels and Related Compositions		
	General Information/Receptionist	571-272-1700	703-872-9306
	Director and All Art Units	571-272-1700	703-872-9306
Art Unit 1722	Molding Apparatus		
Art Unit 1723	Liquid Separation		
Art Unit 1724	Air Separation		
Art Unit 1725	Laser Welding and Metal Fusion Bonding		
1730	Glass & Paper Making, Tobacco, Non-Metallic Molding, Adhesive Bonding, Tires and Coating Apparatus		
	General Information/Receptionist	571-272-1700	703-872-9306
	Director and All Art Units	571-272-1700	703-872-9306
Art Unit 1731	Glass Manufacturing, Paper Making and Tobacco		
Art Unit 1732	Plastic & Nonmetallic Article Shaping or Treating Processes		
Art Unit 1733	Adhesive Bonding and Tires		
Art Unit 1734	Adhesive Bonding and Coating Apparatus		
1740	Metallurgy, Electrochemistry, Cleaning, Disinfecting, Sterilizing, Analytical Chemistry and Wave Energy		
	General Information/Receptionist	571-272-1700	703-872-9306
	Director and All Art Units	571-272-1700	703-872-9306
Art Unit 1742	Metallurgy		
Art Unit 1743	Chemical Analysis		
Art Unit 1744	Chemical Reactors & Sterilizing		
Art Unit 1745	Batteries		
Art Unit 1746	Cleaning and Chemical Etching		

Patent Technology Centers (continued)

		Telephone	Fax
1750	Chemical Products and Processes, Solar Cells and Sputtering Apparatuses		
	General Information/Receptionist	571-272-1700	703-872-9306
	Director and All Art Units	571-272-1700	703-872-9306
Art Unit 1751	Detergent & Dyes		
Art Unit 1752	Radiation Imagery		
Art Unit 1753	Radiation Imagery		
Art Unit 1754	Inorganic Compounds		
Art Unit 1755	Organic & Inorganic Compositions		
Art Unit 1756	Radiation Imagery		
1760	Food Technology, Petroleum Processing, Coating and Etching		
	General Information/Receptionist	571-272-1700	703-872-9306
	Director and All Art Units	571-272-1700	703-872-9306
Art Unit 1761	Food Technology		
Art Unit 1762	Coating Methods		
Art Unit 1763	Single Crystal and Etching		
Art Unit 1764	Distillation, Mineral Oil & Hydrocarbons		
Art Unit 1765	Semiconductor Etching & Single Crystal Growth		
1770	Stock Materials and Miscellaneous Articles		
	General Information/Receptionist	571-272-1700	703-872-9306
	Director and All Art Units	571-272-1700	703-872-9306
Art Unit 1771	Stock Materials		
Art Unit 1772	Stock Materials		
Art Unit 1773	Stock Materials		
Art Unit 1774	Stock Materials		
Art Unit 1775	Stock Materials		

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Patent Technology Centers (continued)

		Telephone	Fax
2100	Computer Architecture, Software, and Information Security		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Customer Service Representative	571-272-2100*	703-872-9306
	Right Fax:		
	Before Final		703-872-9306
	After Final		703-872-9306
	Customer Service		703-872-9306
2110	Computer Architecture		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Director and All Art Units	571-272-2100*	703-872-9306
Art Unit 2111	Data Bus and Interrupt Processing & Access Control		
Art Unit 2112	Data Bus and Interrupt Processing & Access Control		
Art Unit 2113	Reliability		
Art Unit 2114	Reliability		
Art Unit 2115	System Configuration/Timing/Power Control		
Art Unit 2116	System Configuration/Timing/Power Control		
2120	Miscellaneous Computer Applications		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Director and All Art Units	571-272-2100*	703-872-9306
Art Unit 2121	Generic Control Systems and Artificial Intelligence		
Art Unit 2122	Compilers & Software Development		
Art Unit 2123	Simulation & Modeling, Emulation of Computer Components		
Art Unit 2124	Arithmetic Processing/Calculating and Compilers & Software Development		
Art Unit 2125	Manufacturing Control Systems and Chemical/Mechanical/Electrical Control		
Art Unit 2126	Interprogram/Interprocess Communications		
Art Unit 2127	Computer Task Management		
Art Unit 2128	Simulation & Modeling, Emulation of Computer Components		

* **New numbers for the Alexandria campus. Move is scheduled for October 2004.**

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Patent Technology Centers (continued)

		Telephone	Fax
2130	Cryptography and Security		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Director and All Art Units	571-272-2100*	703-872-9306
Art Unit 2131	Computer Security & Cryptography		
Art Unit 2132	Computer Security & Cryptography		
Art Unit 2133	Error Detection & Correction		
Art Unit 2134	Computer Security & Cryptography		
Art Unit 2135	Computer Security & Cryptography		
Art Unit 2136	Error Detection & Correction		
Art Unit 2137	Computer Security & Cryptography		
2140	Computer Networks		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Director and All Art Units	571-272-2100*	703-872-9306
Art Unit 2141	Computer Networks & Plural Computers		
Art Unit 2142	Computer Networks & Plural Computers		
Art Unit 2143	Computer Networks & Plural Computers		
Art Unit 2144	Computer Networks & Plural Computers		
2150	Computer Networks		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Director and All Art Units	571-272-2100*	703-872-9306
Art Unit 2151	Computer Networks & Plural Computers		
Art Unit 2152	Computer Networks & Plural Computers		
Art Unit 2153	Computer Networks & Plural Computers		
Art Unit 2154	Computer Networks & Plural Computers		
Art Unit 2155	Computer Networks & Plural Computers		
Art Unit 2157	Computer Networks & Plural Computers		

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Patent Technology Centers (continued)

		Telephone	Fax
2170	Graphical User Interface (GUI), Databases		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Director and All Art Units	571-272-2100*	703-872-9306
Art Unit 2171	Data Base and File Management		
Art Unit 2172	Data Base and File Management		
Art Unit 2173	Operator Interface		
Art Unit 2174	Operator Interface		
Art Unit 2175	Data Base and File Management		
Art Unit 2176	Document Processing		
Art Unit 2177	Data Base and File Management		
Art Unit 2178	Document Processing		
Art Unit 2179	Document Processing		
2180	Computer Architecture		
	General Information/Receptionist	571-272-2100*	703-872-9306
	Director and All Art Units	571-272-2100*	703-872-9306
Art Unit 2182	Input/Output		
Art Unit 2183	Processor Architecture & Instruction Processing		
Art Unit 2186	Computers: Memory Access & Control		
Art Unit 2187	Computers: Memory Access & Control		
Art Unit 2188	Computers: Memory Access & Control		

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Patent Technology Centers (continued)

		Telephone	Fax
2600	Communications		
	Receptionist	571-272-2600	703-872-9306
	Customer Service	571-272-2600	703-872-9306
	RightFax:		
	Before Final		703-872-9306
	After Final		703-872-9306
	Customer Service		703-872-9306
2610	Television		
	Director	571-272-2600	703-872-9306
	All Art Units	571-272-2600	703-872-9306
Art Unit 2611	Interactive Video Distribution		
Art Unit 2612	Video Camera		
Art Unit 2613	TV Signal Bandwidth Reduction & TV System Applications		
Art Unit 2614	TV Signal Processing, Transmission, Receiving & Display		
Art Unit 2615	Video Camera		
Art Unit 2616	TV Signal Recording		
2620	Image Analysis, Fax		
	Director	571-272-2600	703-872-9306
	All Art Units	571-272-2600	703-872-9306
Art Unit 2621	Image Analysis		
Art Unit 2622	Printing and Facsimile Systems		
Art Unit 2623	Image Analysis		
Art Unit 2624	Printing and Facsimile Systems		
Art Unit 2623	Image Analysis		
Art Unit 2624	Printing and Facsimile Systems		
2630	Digital, Optical, and General Communications		
	Director	571-272-2600	571-273-0350
	All Art Units	571-272-2600	703-872-9306
Art Unit 2631	Digital Communication		
Art Unit 2632	General Electrical Communication		
Art Unit 2633	Optical Communication		
Art Unit 2634	Digital Communication		
Art Unit 2635	Selective Communication and General Electrical Communication		
Art Unit 2636	General Electrical Communication		
Art Unit 2637	Digital Communication		

Patent Technology Centers (continued)

		Telephone	Fax
2640	Audio Speech Processing and Wired Telephone		
	Director	571-272-2600	703-872-9306
	All Art Units	571-272-2600	703-872-9306
Art Unit 2642	Wired Telephone		
Art Unit 2643	Videoconferencing, Wired Telephone, Audio		
Art Unit 2644	Audio, Generic Repeaters, Linguistics		
Art Unit 2645	Wired Telephone		
2650	Dynamic Information Storage and Retrieval		
	Director	571-272-2600	703-872-9306
	All Art Units	571-272-2600	703-872-9306
Art Unit 2651	Magnetic Information Storage & Retrieval		
Art Unit 2652	Dynamic Information Storage & Retrieval		
Art Unit 2653	Dynamic Information Storage & Retrieval		
Art Unit 2654	Speech Signal Processing ⁵		
Art Unit 2655	Dynamic Optical Information Storage & Retrieval & Speech Processing		
2660	Multiplex Communications		
	General Information/Receptionist	571-272-2600	703-872-9306
	All Art Units	571-272-2600	703-872-9306
Art Unit 2661	Multiplex Communication and Internet Telephone		
Art Unit 2662	Multiplex Communication and Internet Telephone		
Art Unit 2663	Multiplex Communication and Internet Telephone		
Art Unit 2664	Multiplex Communication and Internet Telephone		
Art Unit 2665	Multiplex Communication and Internet Telephone		
Art Unit 2666	Multiplex Communication and Internet Telephone		
Art Unit 2667	Multiplex Communication and Internet Telephone		

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Patent Technology Centers (continued)

		Telephone	Fax
2670	Computer Graphics and Display Systems		
	General Information/Receptionist	571-272-2600	703-872-9306
	All Art Units	571-272-2600	703-872-9306
Art Unit 2671	Computer Graphics, Hardware Systems, Display Storage Devices, and 3D Animation		
Art Unit 2672	Display Attribute Controller, Object Processing, Graph/Font/Shape Generating and Digitizers		
Art Unit 2673	Digitizers, CRT/Flat Panel/Computer Display, User Interface		
Art Unit 2674	Digitizers, CRT/Flat Panel/Computer Display, User Interface		
Art Unit 2675	Digitizers, CRT/Flat Panel/Computer Display, User Interface		
Art Unit 2676	Computer Graphic Display Attributes, Graphic Processing Systems and Graphic Display Memory Systems		
2680	Radio Communications		
	General Information/Receptionist	571-272-2600	703-872-9306
	All Art Units	571-272-2600	703-872-9306
Art Unit 2681	Radio Telecommunications		
Art Unit 2682	Radio Telecommunications		
Art Unit 2683	Radio Telecommunications		
Art Unit 2684	Radio Telecommunications		
Art Unit 2685	Radio Telecommunications		
Art Unit 2686	Radio Telecommunications		

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Patent Technology Centers (continued)

		Telephone	Fax
2800	Semiconductors, Electrical and Optical Systems and Components		
	General Information/Receptionist	571-272-2800	703-872-9306
	Customer Service Representative	571-272-2800	703-872-9306
	Fax Center		703-872-9306
	RightFax:		
	Before Final		703-872-9306
	After Final		703-872-9306
	Customer Service		703-872-9306
2810	Static Memory and Digital Logic		
	General Information/Receptionist	571-272-2800	703-872-9306
	Director and All Art Units	571-272-2800	703-872-9306
Art Unit 2812	Semiconductors		
Art Unit 2813	Semiconductors		
Art Unit 2814	Semiconductors/Manufacturing		
Art Unit 2815	Semiconductors		
Art Unit 2817	Electronic Components		
Art Unit 2819	Digital Logic		
Art Unit 2822	Semiconductors/Manufacturing		
Art Unit 2826	Semiconductors		
Art Unit 2827	Circuit Board/Semiconductor Packing		
Art Unit 2829	Semiconductors/Manufacturing & Measuring		
2820	Semiconductors and Electrical Circuits		
	General Information/Receptionist	571-272-2800	703-872-9306
	Director and All Art Units	571-272-2800	703-872-9306
Art Unit 2811	Semiconductors		
Art Unit 2816	Electronic Circuits		
Art Unit 2818	Static Memory/Semiconductors		
Art Unit 2821	Electronic Circuits		
Art Unit 2823	Semiconductors/Manufacturing		
Art Unit 2824	Static Memory/Semiconductors		
Art Unit 2825	Semiconductors/Manufacturing		
Art Unit 2828	Coherent Light Generators (Laser)		

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Patent Technology Centers (continued)

		Telephone	Fax
2830/2840	Power Generation and Distribution, Music, Electrical Components and Control Circuits		
	General Information/Receptionist	571-272-2800	703-872-9306
	Director and All Art Units	571-272-2800	703-872-9306
Art Unit 2831	Electrical Conductors		
Art Unit 2832	Electrical Elements		
Art Unit 2833	Electrical Connectors		
Art Unit 2834	Motor Structure, Generators		
Art Unit 2835	Electrical Housing/Cooling		
Art Unit 2836	Control Circuits		
Art Unit 2837	Components		
Art Unit 2838	Power Supplies		
Art Unit 2839	Electrical Components		
Art Unit 2841	Circuit Boards		
2850/2860	Photocopying, Recorders, Measuring and Testing, Printing		
	General Information/Receptionist	571-272-2800	703-872-9306
	Director and All Art Units	571-272-2800	703-872-9306
Art Unit 2851	Photocopying/Photography		
Art Unit 2852	Photocopying		
Art Unit 2853	Recorders & Printing		
Art Unit 2854	Printing		
Art Unit 2855	Measuring & Testing		
Art Unit 2856	Measuring & Testing		
Art Unit 2857	Measuring & Testing		
Art Unit 2858	Measuring & Testing		
Art Unit 2859	Measuring & Testing		
Art Unit 2861	Recorders & Printing		
Art Unit 2862	Measuring & Testing		
Art Unit 2863	Measuring & Testing/Data Processing		

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Patent Technology Centers (continued)

		Telephone	Fax
2870/2880	Liquid Crystals, Optical Elements, Optical Systems, Fiber Optics, Lasers, Electric Lamps, Registers, Optics Measuring and Radiant Energy		
	General Information/Receptionist	571-272-2800	703-872-9306
	Director and All Art Units	571-272-2800	703-872-9306
Art Unit 2871	Liquid Crystals		
Art Unit 2872	Optical Elements		
Art Unit 2873	Optical Systems		
Art Unit 2874	Fiber Optics and Lasers		
Art Unit 2875	Illumination		
Art Unit 2876	Registers		
Art Unit 2877	Optics-Measuring		
Art Unit 2878	Radiant Energy		
Art Unit 2879	Electric Lamps		
Art Unit 2881	Radiant Energy		
Art Unit 2882	X-Ray & Gamma Ray Systems		
2900	Designs		
	See 3700/2900 Mechanical Engineering, Manufacturing, and Products and Designs		

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Patent Technology Centers (continued)

		Telephone	Fax
3600	Transportation, Electronic Commerce, Construction, Agriculture, National Security and License & Review		
	Customer Service Representative	703-306-5771	703-872-9306
	General Information/Receptionist	703-308-1113	703-872-9306
	RightFax:		
	Before Final		703-872-9306
	After Final		703-872-9306
	Customer Service		703-872-9306
3610	Surface Transportation		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-308-1134	703-872-9306
	All Art Units		703-872-9306
Art Unit 3611	Land and Motor Vehicles	703-308-0629	
Art Unit 3612	Bodies and Tops, Freight Accommodation	703-308-3102	
Art Unit 3616	Land and Motor Vehicles	703-308-2089	
Art Unit 3617	Railways, Boats and Wheels	703-308-0230	
Art Unit 3618	Land and Motor Vehicles	703-305-0168	
3620	Electronic Commerce		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-308-1020	703-872-9306
	All Art Units		703-872-9306
Art Unit 3621	Business Crypto	703-305-9768	
Art Unit 3622	Incentive Programs, Coupons	703-305-8469	
Art Unit 3623	Operations Research, Voting, Transportation	703-305-9643	
Art Unit 3624	Finance & Banking, Accounting	703-308-1065	
Art Unit 3625	E-Shopping	703-308-1344	
Art Unit 3626	Health Care, Insurance	703-305-9588	
Art Unit 3627	Point of Sale, Inventory, Accounting	703-308-5183	
Art Unit 3628	Finance & Banking, Accounting	703-308-0505	
Art Unit 3629	Business Processing, Cost/Price, Reservations	703-308-2702	

Patent Technology Centers (continued)

		Telephone	Fax
3630	Static Structures, Supports, and Furniture		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-308-1020	703-872-9306
	All Art Units		703-872-9306
Art Unit 3632	Supports	703-308-2156	
Art Unit 3634	Closures, Partitions, Ladders, Scaffolds and Racks	703-308-1113	
Art Unit 3635	Static Structures	703-308-0839	
Art Unit 3636	Chairs and Seats	703-308-0827	
Art Unit 3637	Static Structures	703-308-2486	
3640	Aeronautics, Agriculture, Fishing, Trapping, Vermin Destroying, Plant and Animal Husbandry, Weaponry, Nuclear Systems, and License & Review		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-306-4180	703-872-9306
	All Art Units		703-872-9306
Art Unit 3641	Firearms, Ammunition, Explosives and Nuclear Systems	703-306-4198	
Art Unit 3643	Animal and Plant Husbandry, Fishing, Trapping and Butchering	703-308-2574	
Art Unit 3644	Aeronautics, Animal and Plant Husbandry	703-305-7421	
3650	Material Handling and Article Handling		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-308-1134	703-872-9306
	All Art Units		703-872-9306
Art Unit 3651	Conveying, Conveying Controls, Sheet Material Associating	703-308-2560	
Art Unit 3652	Article or Material Handling, Elevators, Traversing Hoists, and Hoist Line Implements	703-308-3248	
Art Unit 3653	Classifying, Separating and Sorting Solids, Coin Handling, Sheet Feeding, and Article Dispensing	703-306-4173	
Art Unit 3654	Winding, Tensioning, or Guiding, Advancing Indeterminate Length Material, Pushing and Pulling Implements	703-308-2688	
3660	Computerized Vehicle Controls and Navigation, Radio Wave Optical and Acoustic Wave Communication		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-306-4180	703-872-9306
	All Art Units		703-872-9306
Art Unit 3661	Computerized Vehicle Controls and Navigation	703-305-8233	
Art Unit 3662	Radio, Optical and Acoustic Wave Communication	703-306-4171	
Art Unit 3663	Optical Communication and Computerized Vehicle Controls and Navigation	703-308-1113	

Patent Technology Centers (continued)

		Telephone	Fax
3670	Wells, Earth Boring/Moving/Working, Excavating, Mining Harvesters, Bridges, Roads, and Petroleum, Closures, Connections, and Miscellaneous Hardware		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-306-4180	703-872-9306
	All Art Units		703-872-9306
Art Unit 3671	Harvesters, Planting, Excavating, Earth Working, Bridges and Roads	703-308-3870	
Art Unit 3672	Wells and Earth Boring	703-308-2151	
Art Unit 3673	Beds, Mining and Hydraulic Earth Engineering	703-308-2978	
Art Unit 3676	Locks, Safes, Seals, and Miscellaneous Hardware	703-308-1113	
Art Unit 3677	Deposit and Collection Receptacles, Undertaking, Jewelry, and Buttons, Buckles and Clasps	703-306-4115	
Art Unit 3679	Rotary Shafts, Gudgeons, Housings, and Flexible Couplings for Rotary Shafts, and Joints and Connections, Threaded Fasteners, and Pipe Joints and Couplings	703-308-2686	
3680	Machine Elements and Power Transmissions		
	General Information/Receptionist	703-308-1113	703-872-9306
	Director	703-308-1134	703-872-9306
	All Art Units		703-872-9306
Art Unit 3681	Differentials, Planetary Transmissions and Power Delivery Controls	703-308-0830	
Art Unit 3682	Machine Elements, Lubrication, Bearings; Endless Belt and Friction Gear Transmissions; Spring, Weight or Animal Powered Motors	703-308-3668	
Art Unit 3683	Fluid Pressure and Analogous Brake Systems, Brakes and Spring Devices	703-308-3421	

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Patent Technology Centers (continued)

		Telephone	Fax
3700/2900	Mechanical Engineering, Manufacturing, and Products, Designs		
	Customer Service Center	703-308-1148 571-272-3700*	703-872-9306
	RightFax:		
	Before Final		703-872-9306
	After Final		703-872-9306
	Customer Service		703-872-9306
3710	Amusement and Education Devices		
	General Information/Receptionist	703-308-1148 571-272-3700*	703-872-9306
	Director and All Art Units	571-272-3700*	703-872-9306
	Art Unit 3711		
	Art Unit 3712		
	Art Unit 3713		
	Art Unit 3714		
3720	Packages and Containers, Manufacturing Devices and Processes, Machine Tools and Hand Tools		
	General Information/Receptionist	703-308-1148 571-272-3700*	703-872-9306
	Director and All Art Units	571-272-3700*	703-872-9306
	Art Unit 3721		
	Art Unit 3722		
	Art Unit 3723		
	Art Unit 3724		
	Art Unit 3725		
	Art Unit 3726		
	Art Unit 3727		
	Art Unit 3728		
	Art Unit 3729		

* New numbers for the Alexandria campus. Move is scheduled for November 2004.

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Patent Technology Centers (continued)

		Telephone	Fax
3730	Medical Instruments, Diagnostic Equipment, Treatment Devices, Surgery and Surgical Supplies		
	General Information/Receptionist	703-308-0858 571-272-3700*	703-872-9306
	Director and All Art Units	571-272-3700*	703-872-9306
	Art Unit 3731		
	Art Unit 3732		
	Art Unit 3736		
	Art Unit 3737		
	Art Unit 3738		
	Art Unit 3739		
3740	Thermal and Combustion Technology, Motive and Fluid Power Systems		
	General Information/Receptionist	703-308-0861 571-272-3700*	703-872-9306
	Director and All Art Units	571-272-3700*	703-872-9306
	Art Unit 3742		
	Art Unit 3743		
	Art Unit 3744		
	Art Unit 3745		
	Art Unit 3746		
	Art Unit 3747		
	Art Unit 3748		
	Art Unit 3749		
3750	Fluid Handling and Dispensing and Textile Manufacturing and Apparel		
	General Information/Receptionist	703-308-0861 571-272-3700*	703-872-9306
	Director and All Art Units	571-272-3700*	703-872-9306
	Art Unit 3751		
	Art Unit 3752		
	Art Unit 3753		
	Art Unit 3754		

* New numbers for the Alexandria campus. Move is scheduled for November 2004.

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Patent Technology Centers (continued)

		Telephone	Fax
3760	Body Treatment, Kinestherapy, and Exercising		
	General Information/Receptionist	703-308-0858 571-272-3700*	703-872-9306
	Director and All Art Units	571-272-3700*	703-872-9306
	Art Unit 3761		
	Art Unit 3762		
	Art Unit 3763		
	Art Unit 3764		
	Art Unit 3765		

* New numbers for the Alexandria campus. Move is scheduled for November 2004.

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Patent Technology Centers (continued)

		Telephone	Fax
2900	Designs		
	General Information/Receptionist	571-272-2900	703-872-9306
	Customer Service Representative	571-272-2900	703-872-9306
	RightFax:		
	Before Final		703-872-9306
	After Final		703-872-9306
	Customer Service		703-872-9306
	Director and All Art Units	571-272-2900	703-872-9306
Art Unit 2911	Design Patent Applications under 35 USC 171		
Art Unit 2912	Design Patent Applications under 35 USC 171		
Art Unit 2913	Design Patent Applications under 35 USC 171		
Art Unit 2914	Design Patent Applications under 35 USC 171		

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Trademark Law Offices

	Telephone	RightFax	TTY
Law Office 102	571-272-9102	571-273-9102	
Law Office 103	571-272-9103	571-273-9103	
Law Office 105	571-272-9105	571-273-9105	
Law Office 106	571-272-9106	571-273-9106	
Law Office 108	571-272-9108	571-273-9108	
Law Office 110	571-272-9110	571-273-9110	
Law Office 111	571-272-9111	571-273-9111	
Law Office 112	571-272-9112	571-273-9112	
Law Office 113	571-272-9113	571-273-9113	
Law Office 114	571-272-9114	571-273-9114	
Law Office 115	571-272-9115	571-273-9115	
Law Office 116	571-272-9116	571-273-9116	

Trademark Law Offices are scheduled to move to Alexandria in October and November 2004. These are new numbers. Refer to the On-line Information Contacts at www.uspto.gov/web/info/index.html for current information.

New telephone numbers for the separate processing units of the Trademark Operation will be made available once the move has occurred and the phone numbers are operational at www.uspto.gov/main/contacts.htm. See also www.uspto.gov/web/trademarks/notices/tmmovenotice.html.

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Emergency Telephone Numbers

	Telephone	Fax	TTY
Arlington County Emergency	911		911
Arlington County Police and Fire Non-emergency	703-558-2222		703-558-2222
Burns Security *	703-413-0150		
Federal Protective Service	202-708-1111		
USPTO Current Operating Status (in event of an emergency)	703-308-5014		
USPTO Security Office-24/7 guard posts	703-306-9000		
Virginia Relay Center - TTY Assistance	800-828-1140		800-828-1120

* (Crystal City guard service under contract to Charles E. Smith Company. Burns Security replaced Vance Security.)

This directory is as current as possible as it goes to press. If the number given is no longer correct, please refer to the on-line **Information Contacts** at www.uspto.gov/web/info/index.htm on the **USPTO web site** for updated information. See www.uspto.gov for additional information about the USPTO relocation.

Special Mail Stops for Patent Mail

For most correspondence (e.g., new patent applications) no mail stop is required because processing the correspondence is routine. Some correspondence may be submitted electronically. See additional information at www.uspto.gov. See also www.uspto.gov/web/offices/com/sol/og/patboxs.htm.

If NO mail stop is included on the list below, then NO mail stop is required for the correspondence.

Special mail stop designations should only be used for particular types of mail that may be forwarded to the appropriate area without being opened, or that may be processed with the remaining mail. Only the specified type of document should be placed in an envelope addressed to one of these special mail stops. If any documents other than the specified type identified for each special mail stop are addressed to that mail stop, there will be a significant delay in reaching the appropriate area for which they are intended. The mail stop should generally appear as the first line in the address.

Petitions for a foreign filing license may be faxed to 703-305-7658.

Mail delivered by **private courier services only**, Federal Express (FedEx), UPS, DHL, Laser, Action, etc., should be addressed to:

U.S. Patent and Trademark Office
220 20th Street South
Customer Window, Mail Stop _____
Crystal Plaza Two, Lobby, Room 1B03
Arlington, Virginia 22202

The Customer Window is scheduled to move to Alexandria in November 2004.

U.S. Patent and Trademark Office
401 Dulany St.
Customer Window, Mail Stop _____
Randolph Building
Alexandria, VA 22313

Please address mail to be delivered by the **United States Postal Service (USPS)** as follows:

Mail Stop _____
Commissioner for Patents
P. O. Box 1450
Alexandria, VA 22313-1450

Designation	Explanation
Mail Stop 12	Contributions to the Examiner Education Program.
Mail Stop 313(c)	Petitions under 37 CFR 1.313(c) to withdraw a patent application from issue after payment of the issue fee and any papers associated with the petition, including papers necessary for a continuing application or a request for continued examination (RCE).
Mail Stop AF	Amendments and other responses after final rejection, other than an appeal brief.
Mail Stop Amendment	Information disclosure statements, drawings, and replies to Office actions in patent applications with or without an amendment to the application or a terminal disclaimer. (Use Mail Stop AF for replies after final rejection.)
Mail Stop Appeal Brief - Patents	For appeal briefs under 37 CFR 1.192 or reply briefs under 37 CFR 1.193(a).
Mail Stop Comments Patents	Public comments regarding patent related regulations and procedures.
Mail Stop Conversion	Requests under 37 CFR 1.53(c) (2) to convert a nonprovisional application to a provisional application and requests under 37 CFR 1.53(c) (3) to convert a provisional application to a nonprovisional application.

Questions regarding the information provided on these pages should be directed to: Darnell Jayne, Legal Advisor in the Office of Patent Legal Administration, by telephone at 703-308-6906 or by e-mail addressed to PatentPractice@uspto.gov.

Special Mail Stops for Patent Mail (continued)

Designation	Explanation
Mail Stop DD	Disclosure Documents or materials related to the Disclosure Document Program. (A disclosure document is NOT an information disclosure statement.) Instead of filing a disclosure document, inventors are encouraged to file a provisional patent application.
Mail Stop EBC	Mail for the Electronic Business Center including: Certificate Action Forms, Request for Customer Numbers, and Requests for Customer Number Data Change (USPTO Forms PTO-2042, PTO/SB/124A and 125A, respectively) and Customer Number Upload Spreadsheets and Cover Letters.
Mail Stop Expedited Design	Only to be used for the initial filing of design applications accompanied by a request for expedited examination under 37 CFR 1.155. (Design applicants seeking expedited examination may alternatively file a design application and corresponding request under 37 CFR 1.155 by hand-delivering the application papers and request directly to the Design Group Director's office.)
Mail Stop Express Abandonment	Requests for abandonment of a patent application pursuant to 37 CFR 1.138, including any petitions under 37 CFR 1.138(c) to expressly abandon an application to avoid publication of the application. (This new mail stop should be used instead of Mail Stop PG PUB - ABD. Applicants are encouraged to transmit the requests by facsimile to 703-305-8568.)
Mail Stop ILS	Correspondence relating to international patent classification, exchanges and standards.
Mail Stop Issue Fee	<p>All communications following the receipt of a PTOL-85, "Notice of Allowance and Fee(s) Due," and prior to the issuance of a patent should be addressed to Mail Stop Issue Fee, unless advised to the contrary.</p> <p>Assignments are the exception. Assignments (with cover sheets) should be faxed to 703-306-5995, electronically submitted, or submitted in a separate envelope and be sent to Mail Stop Assignment Recordation Services, Director - U.S. Patent and Trademark Office.</p>
Mail Stop L&R	<p>All documents pertaining to applications subject secrecy order pursuant to 35 U.S.C. 181, or are national-security classified and required to be processed accordingly. Such papers may also be hand carried to:</p> <p>Technology Center 3600, Office of the Director 2451 Crystal Drive, Room 3D07 Arlington, VA 22202</p> <p>This address will change when Technology Center 3600 moves to Alexandria in 2005.</p>
Mail Stop Missing Parts	Requests for a corrected filing receipt and replies to OIPE notices such as the Notice of Omitted Items, Notice to File Corrected Application Papers, Notice of Incomplete Application, Notice to Comply with Nucleotide Sequence Requirements, and Notice to File Missing Parts of Application, and associated papers and fees.
Mail Stop MPEP	Submissions concerning the Manual of Patent Examining Procedure.
Mail Stop Non-Fee Amendment	See Mail Stop Amendment
Mail Stop Patent Ext.	Applications for patent term extension and any communications relating thereto.
Mail Stop PCT	Mail related to applications filed under the Patent Cooperation Treaty.

Questions regarding the information provided on these pages should be directed to: Darnell Jayne, Legal Advisor in the Office of Patent Legal Administration, by telephone at 703-308-6906 or by e-mail addressed to PatentPractice@uspto.gov.

Special Mail Stops for Patent Mail (continued)

Designation	Explanation
Mail Stop Petition	Petitions to be decided by the Office of Petitions including petitions to revive and petitions to accept late payment of issue fees or maintenance fees.
Mail Stop PGPUB	Correspondence regarding publication of patent applications not otherwise provided, including requests for early publication made after filing, rescission of non-publication request, corrected patent application publication, refund of publication fee.
Mail Stop PGPUB - ABD	See Mail Stop Express Abandonment .
Mail Stop Post Issue	In patented files: requests for changes of correspondence address, powers of attorney, revocations of powers of attorney, withdrawal of attorney and submissions under 37 CFR 1.501. Designation of, or changes to, a fee address should be addressed to Mail Stop M Correspondence. Requests for Certificate of Correction need no special mail stop, but should be made to the attention of Certificate of Correction Branch.
Mail Stop RCE	Requests for continued examination under 37 CFR 1.114.
Mail Stop Reconstruction	Correspondence pertaining to the reconstruction of lost patent files.
Mail Stop <i>Ex Parte</i> Reexam	Requests for Reexamination for original request papers only .
Mail Stop <i>Inter Partes</i> Reexam	Requests for <i>Inter Partes</i> Reexamination for <i>original</i> request papers and for all <i>subsequent</i> correspondence other than correspondence to the Office of the Solicitor (see 37 CFR §§ 1.1(a)(3) and 1.302(c)).
Mail Stop Reissue	All new and continuing reissue application filings.
Mail Stop Sequence	Submission of the computer readable form (CRF) for applications with sequence listings, when the CRF is not being filed with the patent application.

Questions regarding the information provided on these pages should be directed to: Darnell Jayne, Legal Advisor in the Office of Patent Legal Administration, by telephone at (703) 308-6906 or by e-mail addressed to PatentPractice@uspto.gov.

Special Mail Stops for Trademark Mail

For most correspondence no mail stop is required because the processing of the correspondence is routine. **Trademark applicants and registrants are strongly encouraged to file documents via the Trademark Electronic Application System (TEAS) at <http://www.uspto.gov/teas/index.html> wherever possible and to file documents with the Trademark Trial and Appeal Board via the Electronic System for Trademark Trials and Appeals (ESTTA), available at <http://esta.uspto.gov>.** This is especially important during the transition to the new offices to avoid delays in processing.

If NO mail stop is included on the list below, then NO mail stop is required for the correspondence.

The mail box designations previously listed in TMEP §305.01 are no longer in use. See Address for Mailing Trademark Correspondence at <http://www.uspto.gov/web/trademarks/tmailingaddressnotice.htm>. See additional information at www.uspto.gov.

Special mail stop designations should only be used for particular types of mail that may be forwarded to the appropriate area without being opened, or that may be processed with the remaining mail. Only the specified type of document should be placed in an envelope addressed to one of these special mail stops. If any documents other than the specified type identified for each special mail stop are addressed to that mail stop, they will be significantly delayed in reaching the appropriate area for which they are intended. The mail stop should generally appear as the first line in the address.

Effective October 1, 2004, the mailing addresses for filing trademark-related documents on paper have changed.

All trademark-related correspondence to be delivered by the **United States Postal Service (USPS)**, except for requests to record documents in the Assignment Services Division, requests for copies of trademark documents, and certain documents filed under the Madrid Protocol should be addressed to:

Commissioner for Trademarks
P.O. Box 1451
Alexandria, VA 22313-1451

Effective Monday, October 4, 2004, all hand and courier delivered correspondence, including Madrid related filings, may be delivered to:

Trademark Assistance Center
U.S. Patent and Trademark Office
Madison East, Concourse Level Room C 55
600 Dulany Street
Alexandria, VA 22314

Such hand deliveries will only be accepted between 8:30 a.m. and 5:00 p.m. Eastern Standard Time, Monday through Friday, except on holidays.

Please address mail to be delivered by the **United States Postal Service (USPS)** as follows:

Mail Stop _____
Director of the United States Patent and Trademark Office
P. O. Box 1450
Alexandria, VA 22313-1450

Designation	Explanation
Mail Stop Assignment Recordation Services	Amendments and other responses after final rejection, other than an appeal brief. Please address paper documents and cover sheets to be recorded in the Assignment Services Division to: Requests to record documents in the Assignment Services Division can be filed electronically at http://etas.uspto.gov .
Mail Stop Document Services	Requests for certified or uncertified copies of trademark documents filed on paper should be sent, with an authorization to charge the fee to a credit card or USPTO deposit account to: Copies of trademark documents can be ordered through the Office's website at http://ebiz1.uspto.gov/oems25p/index.html .

Special Mail Stops Applicable to Both Patent and Trademark Mail

The following special mail stop designations are applicable to both patent and trademark related mail, and the recommendations for "Special Mail Stops for Patent Mail" (above) should be followed for the types of mail listed below. See also www.uspto.gov/web/offices/pac/dapp/opla/preognotice/addresschange.htm.

Please address mail to be directed to a mail stop identified below to be delivered by the United States Postal Service (USPS) as follows (unless otherwise instructed):

Mail Stop _____
 Director of the U. S. Patent and Trademark Office
 P. O. Box 1450
 Alexandria, VA 22313-1450

Designation	Explanation
Mail Stop 3	Mail for the Office of Personnel from the National Finance Center (NFC).
Mail Stop 6	Mail for the Office of Procurement .
Mail Stop 8	All papers for the Office of the Solicitor <i>except</i> communications relating to <i>pending litigation and disciplinary proceedings</i> ; papers relating to pending litigation in court cases shall be mailed only to Office of the Solicitor, P. O. Box 15667, Arlington, Virginia 22215 and papers relating to pending disciplinary proceedings before the Administrative Law Judge or the Director shall be mailed only to the Office of the Solicitor, P. O. Box 16116, Arlington, VA 22215.
Mail Stop 11	Mail for the Electronic Ordering Service (EOS).
Mail Stop 13	Mail for the Employee and Labor Relations Division (Office of Human Resources). (See Mail Stop 171 for Vacancy Announcement Applications).
Mail Stop 16	Mail related to refund requests , other than requests for refund of a patent application publication fee. Such requests should be directed to Mail Stop PGPub.
Mail Stop 17	Invoices directed to the Office of Finance .
Mail Stop 24	Mail for the Inventors Assistance Program , including complaints about Invention Promoters.
Mail Stop 171	Vacancy Announcement Applications .
Mail Stop Assignment Recordation Services	All assignment documents, security interests, and other documents to be recorded in the Assignment records. Note that documents with cover sheets faxed to 703-306-5995 are processed much more quickly than those submitted by mail.
Mail Stop Congressional Relations	Mail for the Office of Congressional Relations .
Mail Stop Document Services	All requests for certified or uncertified copies of patent or trademark documents.
Mail Stop EEO	Mail for the Office of Civil Rights .
Mail Stop Enforcement	Mail for the Office of Enforcement .
Mail Stop Interference	Communications relating to interferences and applications and patents involved in interference.
Mail Stop International Relations	Mail for the Office of International Relations .
Mail Stop M Correspondence	Mail to designate or change a fee address, or other correspondence related to maintenance fees, except payments of maintenance fees in patents. See below for the address for maintenance fee payments.
Mail Stop OED	Mail for to the Office of Enrollment and Discipline .

Special Box Applicable to Deposit Account Replenishments

Send payment* to replenish deposit accounts to:

Director of the United States Patent and Trademark Office
P.O. Box 70541
Chicago, IL 60673

*Payment of maintenance fees in patents (Attn: Maintenance Fee) and deposit account replenishment (Attn: Deposit Accounts) using hand-delivery and delivery by private courier may be made to:

Director of the United States Patent and Trademark Office
Attn: _____
One Crystal Park
2011 Crystal Drive, Suite 307
Arlington, Virginia 22202

Special Box Applicable to Madrid Filings (Unchanged)

International applications, subsequent designations, responses to irregularity notices, requests to record changes in the International Register, requests for transformation, and petitions to the Director to review the actions of the Office's Madrid Processing Unit, when filed by mail, must be mailed to:

Commissioner for Trademarks
P.O. Box 16471
Arlington, VA. 22215-1471
Attention : MPU

Special Box Applicable to Payment of Patent Maintenance Fees

Send payment of maintenance fees in patents not submitted electronically over the Internet at www.uspto.gov to:

United States Patent and Trademark Office
P.O. Box 371611
Pittsburgh, PA 15250-1611

Special Box Applicable to USPTO Contact Center

U. S. Patent and Trademark Office
Mail Stop USPTO Contact Center
P.O. Box 1450
Alexandria, VA 22313-1450

Questions regarding the information provided on these pages should be directed to: Darnell Jayne, Legal Advisor in the Office of Patent Legal Administration, by telephone at (703) 308-6906 or by e-mail addressed to PatentPractice@uspto.gov.

Other USPTO Mailing Addresses

Designation	Address
<u>General Counsel, Office of the</u>	
Papers relating to pending litigation in court cases shall be mailed only to:	Office of the General Counsel U.S. Patent and Trademark Office P. O. Box 15667 Arlington, VA 22215
<u>General Requirements for Admission to the Examination for Registration to Practice in Patent Cases Before the U.S. Patent and Trademark Office</u>	
Copies of the three previous exams may be purchased for study for \$15.00 each (available by mail):	Mail Stop OED Director of the U. S. Patent and Trademark Office P. O. Box 1450 Alexandria, VA 22313-1450
<u>Journal of the Patent and Trademark Office Society (JPTOS)</u>	
	JPTOS Box 2600 Arlington, VA 22202
<u>Public Affairs, Office of</u>	
	Office of Public Affairs U.S. Patent and Trademark Office Crystal Park 2, Suite 0100 P. O. Box 1450 Alexandria, VA 22313-1450
<u>Public Records, Office of</u>	
	Office of Public Records U.S. Patent and Trademark Office Crystal Gateway 4, Suite 300 1213 Jefferson Davis Highway Arlington, VA 22215
<u>Solicitor, Office of the</u>	
Papers relating to pending disciplinary proceedings before the Administrative Law Judge or Director only shall be mailed to:	Office of the Solicitor U.S. Patent and Trademark Office P. O. Box 16116 Arlington, VA 22216
<u>USPTO Contact Center (formerly General Information Services Division)</u>	
	U.S. Patent and Trademark Office Mail Stop USPTO Contact Center P. O. Box 1450 Alexandria, VA 22313-1450

Building Street Addresses

Alexandria Campus

Building	Street Address	City, State Zip
Carlyle Townhouse*	551 John Carlyle Street	Alexandria, VA 22314
Elizabeth Townhouse*	550 Elizabeth Lane	Alexandria, VA 22314
Jefferson Building	500 Dulany Street	Alexandria, VA 22314
Knox Building*	501 Dulany Street	Alexandria, VA 22314
Madison Building - East	600 Dulany Street	Alexandria, VA 22314
Madison Building - West	600 Dulany Street	Alexandria, VA 22314
Randolph Building	401 Dulany Street	Alexandria, VA 22314
Remsen Building	400 Dulany Street	Alexandria, VA 22314
East Parking Garage	551 John Carlyle Street	Alexandria, VA 22314
West Parking Garage	550 Elizabeth Lane	Alexandria, VA 22314

* 2005 Occupancy

Arlington Campus

Building	Street Address	City, State Zip
Crystal Gateway 2	1225 Clark Street	Arlington, VA 22202
Crystal Gateway 4**	200 12th Street South	Arlington, VA 22202
Crystal Park 1	2011 Crystal Drive	Arlington, VA 22202
Crystal Park 2	2121 Crystal Drive	Arlington, VA 22202
Crystal Park 3	2231 Crystal Drive	Arlington, VA 22202
Crystal Park 5	2451 Crystal Drive	Arlington, VA 22202
Crystal Plaza 1	2001 Jefferson Davis Highway	Arlington, VA 22202
Crystal Plaza 2**	220 20th Street South	Arlington, VA 22202
Crystal Plaza 6	2221 South Clark Street	Arlington, VA 22202
Crystal Square 2	1550 Crystal Drive	Arlington, VA 22202
Crystal Square 4**	241 18th Street	Arlington, VA 22202
Crystal Square 5	251 18th Street South	Arlington, VA 22202
North Tower	2800 Crystal Drive	Arlington, VA 22202
South Tower	2900 Crystal Drive	Arlington, VA 22202

** Vacated by the end of 2004

Local Area Maps

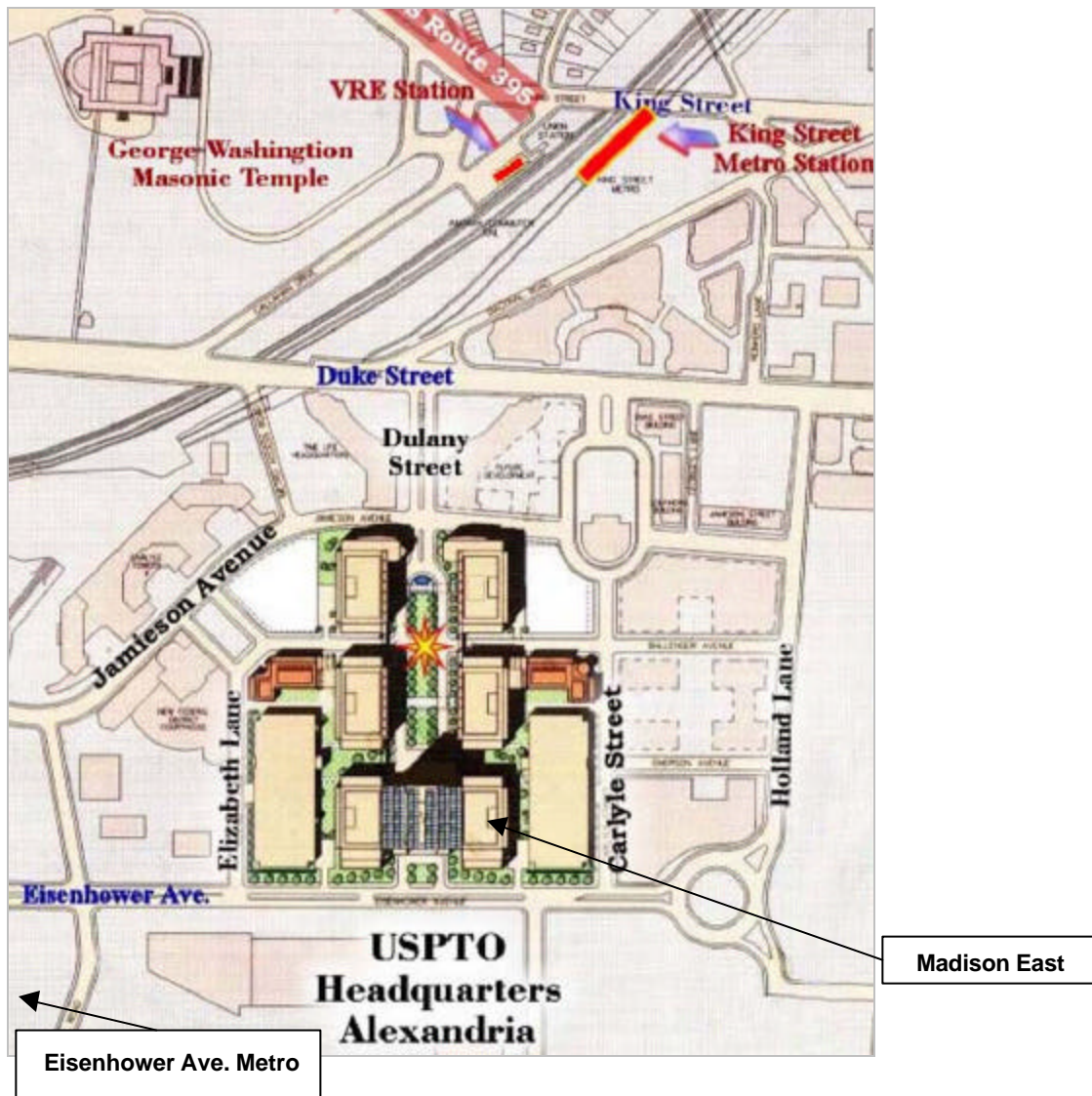
Alexandria Campus

Public Search Facility

Madison - East, 1st Floor

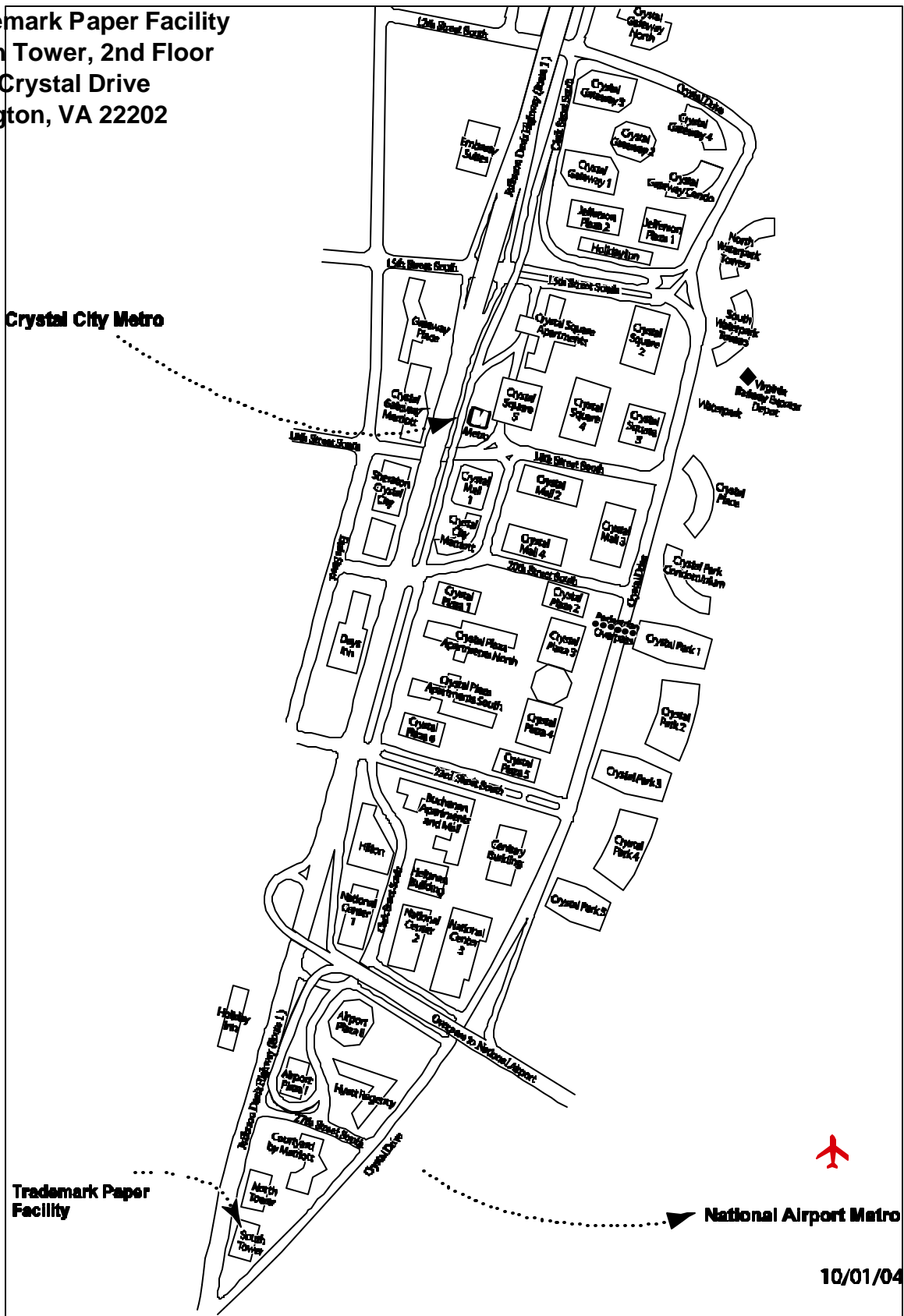
600 Delany St.

Alexandria, VA 22313



Arlington Campus

Trademark Paper Facility
South Tower, 2nd Floor
2900 Crystal Drive
Arlington, VA 22202



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usptoinfo@uspto.gov

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Patents

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You may expect to receive acknowledgement of receipt with a tracking number immediately. You should receive a response or status within 7 Federal working days.

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USPTO Employee Locator

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www.uspto.gov/web/menu/emploc.htm

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<http://dir.commerce.gov/>

A search will provide the employee name, telephone number, e-mail address, and bureau information contained in their directory.

Federal Holidays Remaining in 2004

Holiday	Date
Columbus Day	Monday, October 11
Veterans' Day	Thursday, November 11
Thanksgiving Day	Thursday, November 25
Christmas Day Observance	Friday, December 24
New Year's Day Observance	Friday, December 31

Federal Holidays in 2005

Holiday	Date
Martin Luther King, Jr.'s Birthday	Monday, January 17
Inauguration Day	Thursday, January 20
Washington's Birthday	Monday, February 21
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Columbus Day	Monday, October 10
Veterans Day	Friday, November 11
Thanksgiving Day	Thursday, November 24
Christmas Day Observance	Monday, December 26

Federal Holidays can be viewed on the Internet at www.opm.gov/fedhol/index.htm

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State	Library	Telephone
Alabama	Auburn University: Ralph Brown Draughon Library	334-844-1737
	Birmingham Public Library	205-226-3620
Alaska	Anchorage: Z. J. Loussac Public Library, Anchorage Municipal Libraries	907-562-7323
Arkansas	Little Rock: Arkansas State Library	501-682-2053
California	Los Angeles Public Library	213-228-7220
	Sacramento: California State Library	916-654-0069
	San Diego Public Library	619-236-5813
	San Francisco Public Library	415-557-4500
	Sunnyvale Center for Innovation, Invention & Ideas, Sunnyvale Public Library *	408-730-7300
Colorado	Denver Public Library	720-865-1711
Connecticut	Hartford Public Library	860-695-6300
Delaware	Newark: University of Delaware Library	302-831-2965
District of Columbia	Washington: Founders Library, Howard University	202-806-7252
Florida	Fort Lauderdale: Broward County Main Library	954-357-7444
	Miami-Dade Public Library	305-375-2665
	Orlando: University of Central Florida Libraries	407-823-2562
Georgia	Atlanta: Library and Information Center, Georgia Institute of Technology	404-894-1395
Hawaii	Honolulu: Hawaii State Library	808-586-3477
Idaho	Moscow: University of Idaho Library	208-885-6584
Illinois	Chicago Public Library	312-747-4450
	Springfield: Gwendolyn Brooks Illinois State Library	217-782-5659

* Partnership PTDL with access to WEST, EAST, and X-Search

Patent and Trademark Depository Libraries (continued)

State	Library	Telephone
Indiana	Indianapolis-Marion County Public Library	317-269-1741
	West Lafayette: Siegesmund Engineering Library, Purdue University	765-494-2872
Iowa	Des Moines: State Library of Iowa	515-242-6541
Kansas	Wichita: Ablah Library, Wichita State University	800-572-8368
Kentucky	Louisville Free Public Library	502-574-1611
Louisiana	Baton Rouge: Troy H. Middleton Library, Louisiana State University	225-578-8875
Maine	Orono: Raymond H. Fogler Library, University of Maine	207-581-1678
Maryland	College Park: Engineering and Physical Sciences Library, University of Maryland	301-405-9157
Massachusetts	Amherst: W.E.B. Du Bois Library, University of Massachusetts	413-545-2765
	Boston Public Library	617-536-5400, ext. 2226
Michigan	Ann Arbor: Art, Architecture & Engineering Library, The University of Michigan	734-647-5735
	Big Rapids: Ferris Library for Information, Technology & Education (FLITE), Ferris State University	231-591-3602
	Detroit: Great Lakes Patent and Trademark Center, Detroit Public Library *	313-833-3379
Minnesota	Minneapolis Public Library	612-630-6000
Mississippi	Jackson: Mississippi Library Commission	601-961-4111
Missouri	Kansas City: Linda Hall Library	816-363-4600, ext. 724
	St. Louis Public Library	314-241-2288, ext. 390
Montana	Butte: Montana Tech Library of the University of Montana	406-496-4281
Nebraska	Lincoln: Engineering Library, University of Nebraska-Lincoln	402-472-3411
Nevada	Las Vegas - Clark County Library District	702-507-3421
	Reno: University Library, University of Nevada-Reno	775-784-6500, ext. 257
New Jersey	Newark Public Library	973-733-7779
	Piscataway: Library of Science and Medicine, Rutgers University	732-445-2895

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New Mexico	Albuquerque: Centennial Science and Engineering Library, The University of New Mexico	505-277-4412
New York	Albany: New York State Library	518-474-5355
	Buffalo and Erie County Public Library	716-858-8900
	New York: Science, Industry and Business Library, New York Public Library	212-592-7000
	Rochester: Central Library of Rochester and Monroe County	585-428-8110
	Stony Brook: Science and Engineering Library, State University of New York at Stony Brook	631-632-7148
North Carolina	Charlotte: J. Murrey Atkins Library, University of North Carolina at Charlotte	704-687-2241
	Raleigh: D. H. Hill Library, North Carolina State University	919-515-2935
North Dakota	Grand Forks: Chester Fritz Library, University of North Dakota	701-777-4888
Ohio	Akron-Summit County Public Library	330-643-9075
	Cincinnati: The Public Library of Cincinnati and Hamilton County	513-369-6971
	Cleveland Public Library	216-623-2870
	Columbus: Science and Engineering Library, Ohio State University	614-292-3022
	Dayton: Paul Laurence Dunbar Library, Wright State University	937-775-3521
	Toledo/Lucas County Public Library	419-259-5209
Oklahoma	Stillwater: Edmon Low Library, Oklahoma State University	405-744-7086
Oregon	Portland: Paul L. Boley Law Library, Lewis & Clark College	503-768-6786
Pennsylvania	Philadelphia: The Free Library of Philadelphia	215-686-5331
	Pittsburgh: The Carnegie Library of Pittsburgh	412-622-3138
	University Park: Paterno Library, Pennsylvania State University	814-865-6369
Puerto Rico	Bayamón: Learning Resource Center, University of Puerto Rico	787-786-5225
	Mayagüez: General Library, University of Puerto Rico	787-832-4040 ext. 2307
Rhode Island	Providence Public Library	401-455-8027
South Carolina	Clemson: R. M. Cooper Library, Clemson University	864-656-3024
South Dakota	Rapid City: Devereaux Library, South Dakota School of Mines and Technology	605-394-1275

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State	Library	Telephone
Tennessee	Nashville: Stevenson Science and Engineering Library, Vanderbilt University	615-322-2717
Texas	Austin: McKinney Engineering Library, The University of Texas at Austin	512-495-4500
	College Station: Texas Intellectual Property Partnership (TIP ²), Texas A & M University Libraries *	979-458-1819
	Dallas Public Library	214-670-1468
	Houston: The Fondren Library, Rice University	713-348-5483
	Lubbock: Texas Tech University Library	806-742-2282
	San Antonio Public Library	210-207-2500
Utah	Salt Lake City: Marriott Library, University of Utah	801-581-8394
Vermont	Burlington: Bailey/Howe Library, University of Vermont	802-656-2542
Virginia	Richmond: James Branch Cabell Library, Virginia Commonwealth University	804-828-1104
Washington	Seattle: Engineering Library, University of Washington	206-543-0740
West Virginia	Morgantown: Evansdale Library, West Virginia University	304-293-4695, ext.5113
Wisconsin	Madison: Kurt F. Wendt Library, University of Wisconsin-Madison	608-262-6845
	Milwaukee Public Library	414-286-3051
Wyoming	Cheyenne: Wyoming State Library	307-777-7281

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